

**Warren-Newport Public Library District
Lake County, Illinois
Board of Trustees**

Jo Beckwith, President	Katherine Arnold
George Kotsinis, Vice President	Celeste Flores
Bonnie Sutton, Secretary	Wendy Hamilton
Andrea Farr Capizzi, Treasurer	

**Regular Board Meeting
Tuesday, August 16, 2022
Meeting Room B**

Call to Order, Roll Call, and Determination of Quorum

President Beckwith called the meeting to order at 7:00 p.m.

Trustees present: Arnold, Beckwith, Farr Capizzi, Kotsinis and Sutton.

Trustees absent: Flores and Hamilton.

Also present: Executive Director Ryan Livergood, Recording Secretary Celia Ornelas, Rebekah Raleigh, and Smruti Savarkar.

Pledge of Allegiance

President Beckwith led those present in the Pledge of Allegiance.

Reading of Mission Statement

President Beckwith read the Mission Statement aloud.

Public Comments, Correspondence and Communications. None.

Consent Agenda

- a. Secretary's report. Approval of minutes of:
 - i. Regular Meeting July 19, 2022
 - ii. Executive Session July 19, 2022, to remain closed to the public
 - iii. Executive Session August 4, 2022, to remain closed to the public
- b. Report of Standing Committees. Committee of the Whole Meeting August 4, 2022.
 - i. Finance
 - ii. Building and Grounds
 - iii. Policy
 - iv. Summary and General

- c. Monthly Financial Statements for June 2022
- d. Approval of payrolls for July 2022
- e. Approval of bills payable for June 2022
- f. Patron Suggestions July 2022
- g. Approval of Board Policies:
 - i. 3020 Circulation
 - ii. 3050 Meeting Rooms
 - iii. 3067 Flags on WNPL Property
 - iv. 4003 Non-Profit Organization Charity Collection Container

President Beckwith removed item a.iii Executive Session August 4, 2022, to remain closed to the public from the consent agenda.

President Beckwith removed item b.i. Finance Report from the consent agenda.

Vice President Kotsinis moved and President Beckwith seconded that the Consent Agenda be approved minus items a.iii and b.i.

The motion carried on a voice vote.

Absent: Flores, Hamilton

President's Report

President Beckwith presented a written report in the packet.

Reports of Other Trustees. None.

Executive Director's Report August 2022

Executive Director Livergood presented a written report in the packet.

New Business

- a. Introduction of new Deputy Director, Rebekah Raleigh.
Executive Director Livergood introduced Rebekah Raleigh, the new Deputy Director of WNPL.

- b. 2022 Illinois Public Library Annual Report (IPLAR).

Trustee Arnold moved and Secretary Sutton seconded that the Board approve the 2022 Illinois Public Library Annual Report (IPLAR) to be submitted to the Illinois State Library Pursuant to Law.

The motion carried on a roll call vote as follows:

Ayes: Arnold, Farr Capizzi, Kotsinis, Sutton, Beckwith

Absent: Flores, Hamilton

c. Annual Audit.

Executive Director Livergood gave an oral explanation.

d. Resolution 2022/2023-1 Authorizing Temporary Allocation of Paid Sick Leave for Part-Time Employees.

President Beckwith moved and Secretary Sutton seconded that the Board approve Resolution 2022/2023-1 Authorizing Temporary Allocation of Paid Sick Leave for Part-time Employees as presented.

The motion carried on a roll call vote as follows:

Ayes: Sutton, Farr Capizzi, Arnold, Kotsinis, Beckwith

Absent: Flores, Hamilton

e. Other potentially actionable items: Agenda items for September 2022 Regular Meeting.

i. Monthly Financial Reports for July 2022

ii. Annual Budget and Appropriation Ordinance

iii. Proclamation Friends of the Library Week Resolution

iv. Update on Strategic Planning 20-22

v. Personnel Policies:

1. 114 Accommodations for Employees with Disabilities

vi. Board Policies:

1. 1001 Bylaws

2. 3072 Local Author Shelf

Enter into Executive Session 5ILCS 120/2 (c)(1) to review the performance of specific employee of the public body

President Beckwith moved and Secretary Sutton seconded that the Board enter into Executive Session 5ILCS 120/2 (c)(1), to review the performance of specific employees of the public body.

The motion carried on a voice vote.

Absent: Flores, Hamilton

Executive Session started at 7:14 p.m.

Reconvene Regular Meeting

Regular meeting reconvened at 7:28 p.m.

Public Forum. None.

Announcements

a. By the Chair:

i. Upcoming calendar

1. Friends of the Library Meeting, Thursday, August 25, 2022, 1:00 – 2:00 p.m.
2. Library closed Labor Day: Monday, September 5, 2022.
3. Next Committee of the Whole: Tuesday, September 6, 2022, 7:00 p.m.
4. Public Hearing Tuesday, September 20, 2022, 6:45 – 7:00 p.m.
5. Next Regular Board Meeting: Tuesday, September 20, 2022, 7:00 p.m.
6. September is Library Card Sign-up Month.

Adjournment

Secretary Sutton moved and President Beckwith seconded that the meeting be adjourned.

The motion carried on a voice vote.

Absent: Flores, Hamilton

President Beckwith adjourned the meeting at 7:29 p.m.

/s/Bonnie Sutton
Bonnie Sutton, Secretary

Approved: September 20, 2022

/s/Celia G. Ornelas
Celia G. Ornelas, Recording Secretary