

Warren Newport Public Library

Board of Trustees

Committee of the Whole

Tuesday, September 6, 2022 7:00 PM

Meeting Room B

AGENDA

- I. Call to order and Determination of quorum {>1}
- II. Public Comment {20}
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary by sending an e-mail to [rlivergood\[at\]wnpl.info](mailto:rlivergood[at]wnpl.info) (substitute an “@” for the [at] in the e-mail address) prior to speaking.
- III. Finance Committee of the Whole: Andrea Farr Capizzi, Treasurer {30}
 - a. Financial statements for July 2022
 - b. Annual Audit
 - c. Potential budget changes
 - d. Board training at October 2022 Committee of the Whole
- IV. Building and Grounds Committee of the Whole: George Kotsinis, Vice President {10}
 - a. Building systems update
 - b. Landscaping update
- V. Policy Committee of the Whole: Katherine Arnold, Chair {30}
 - a. 1000 Bylaws
 - b. 3001 Access to Materials
 - c. 3023 Fines and Fees
 - d. 3072 Local Author Collection
- VI. Personnel Committee of the Whole: Jo Beckwith, President {10}
 - a. 114 Reasonable Accommodation
- VII. General Committee of the Whole: Jo Beckwith, President {20}
 - a. Staff Development Day
 - b. Succession planning

- c. Review Information and Application Forms for Elections and Trustee Vacancies
 - d. Short Takes: Strategic Planning
 - e. 2023-2025 WNPL Strategic Plan Proposed Timeline
- VIII. Agenda items for Committee of the Whole for September 2022 {5}
- a. Finance:
 - i. Review of August 2022 financial statements
 - b. Buildings and Grounds
 - c. Policy
 - d. Personnel
 - e. General
- IX. Enter into Executive Session 5ILCS 120/2.(c)(1) to review the performance and evaluation of specific employees of the public body. ACTION {15}
- MOTION: THAT THE BOARD ENTER INTO EXECUTIVE SESSION 5ILCS 120/2.(c)(1) TO REVIEW THE PERFORMANCE AND EVALUATION OF SPECIFIC EMPLOYEES OF A PUBLIC BODY.**
- X. Reconvene Committee of the Whole Meeting
- XI. Announcements {2}
- a. September is Library Card Sign-up Month
 - b. Public Hearing Budget and Appropriation FY 2022-2023, Tuesday, September 20, 2022, 6:45 – 7:00 p.m.
 - c. Regular Board Meeting, Tuesday, September 20, 2022, 7:00 p.m.
 - d. Committee of the Whole, Tuesday, October 11, 2022, 7:00 p.m.
- XII. Adjournment {<1}

{Estimated duration: 144 minutes}