

Warren Newport Public Library

Board of Trustees

Committee of the Whole

Tuesday, October 11, 2022 7:00 PM

McCullough Room

AGENDA

- I. Call to order and Determination of quorum {>1}
- II. Public Comment {20}
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary by sending an e-mail to [rlivergood\[at\]wnpl.info](mailto:rlivergood[at]wnpl.info) (substitute an “@” for the [at] in the e-mail address) prior to speaking.
- III. Finance Committee of the Whole: Andrea Farr Capizzi, Treasurer {30}
 - a. Financial statements for August 2022
 - b. Annual Audit Update
 - c. New Auditor Search
 - d. Board training
- IV. Building and Grounds Committee of the Whole: George Kotsinis, Vice President {10}
 - a. Building systems update
 - b. Cleaning Services
 - c. Quiet Reading Room renovation planning
- V. Policy Committee of the Whole: Katherine Arnold, Chair {30}
 - a. 2025 Purchasing (Bids-Quotations)
 - b. 2035 Disposal or Sale of Library Property
 - c. 3070 Food, Drink and Allergies (currently Food Allergies)
- VI. Personnel Committee of the Whole: Jo Beckwith, President {15}
 - a. Executive Director evaluation timeline
 - b. 116 Job Posting
 - c. 305 Holidays
- VII. General Committee of the Whole: Jo Beckwith, President {20}
 - a. Per Capita & Equalization Aid Grant application requirements

- b. Outreach team update
 - c. Succession planning
 - d. Board self-evaluation and Board Goals
 - e. Short Takes: Evaluating the Library Director
 - f. 2023-2025 WNPL Strategic Plan: timeline update and review of “Who We Are” document
- VIII. Agenda items for Committee of the Whole for November 2022 {5}
- a. Finance:
 - i. Review of September 2022 financial statements
 - b. Buildings and Grounds
 - c. Policy
 - d. Personnel
 - e. General
- IX. Announcements {2}
- a. Regular Board Meeting, Tuesday, October 25, 2022, 7:00 p.m.
 - b. Committee of the Whole, Tuesday, November 1, 2022, 7:00 p.m.
- X. Adjournment {<1}

{Estimated duration:134 minutes}