

# Warren Newport Public Library

## Board of Trustees

Committee of the Whole

**Tuesday, November 1, 2022 7:00 PM**

**McCullough Room**

### AGENDA

- I. Call to order and Determination of quorum {>1}
- II. Public Comment {20}  
*The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary by sending an e-mail to [rlivergood\[at\]wnpl.info](mailto:rlivergood[at]wnpl.info) (substitute an “@” for the [at] in the e-mail address) prior to speaking.*
- III. Finance Committee of the Whole: Andrea Farr Capizzi, Treasurer {30}
  - a. Audit presentation
  - b. Financial statements for September 2022
  - c. New Auditor Search
  - d. Board training: budgeting
- IV. Building and Grounds Committee of the Whole: George Kotsinis, Vice President {20}
  - a. Building systems update
  - b. Cleaning services update
  - c. Quiet Reading Room renovation planning update
- V. Policy Committee of the Whole: Katherine Arnold, Chair {30}
  - a. 3045 The Vault
  - b. 3046 The Point
  - c. 3060 Standards of Public Conduct
  - d. 3070 Food, Drink, and Food Allergies
- VI. Personnel Committee of the Whole: Jo Beckwith, President {15}
  - a. 209 Performance Evaluation
- VII. General Committee of the Whole: Jo Beckwith, President {20}
  - a. Per Capita & Equalization Aid Grant application requirements
  - b. 2023-2025 WNPL Strategic Plan: Who We Are

- c. Decennial Committee on Local Government Efficiency
- VIII. Agenda items for Committee of the Whole for December 2022 {5}
- a. Finance:
    - i. Review of October 2022 financial statements
  - b. Buildings and Grounds
  - c. Policy
    - i. 2040 Wage Scale
  - d. Personnel
  - e. General
    - i. Semi-annual review of closed session minutes: second half year review.
    - f. 2023-2025 WNPL Strategic Plan update
- IX. Reconvene Regular Meeting. ACTION {>1}
- X. Announcements {2}
- a. Public Hearing for Levy FY 22-23, Tuesday, November 15, 2022, 6:45 p.m.
  - b. Regular Board Meeting, Tuesday, November 15, 2022, 7:00 p.m.
  - c. Library Closed all day for Staff Development Day, Friday, November 18, 2022.
  - d. Committee of the Whole, Tuesday, December 6, 2022, 7:00 p.m.
- XI. Adjournment {<1}

{Estimated duration: 155 minutes}