

# Warren Newport Public Library

## Board of Trustees

Committee of the Whole

**Tuesday, December 6, 2022 7:00 PM**

**McCullough Room**

### AGENDA

- I. Call to order and Determination of quorum {>1}
- II. Public Comment {20}  
*The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary by sending an e-mail to [rlivergood\[at\]wnpl.info](mailto:rlivergood[at]wnpl.info) (substitute an “@” for the [at] in the e-mail address) prior to speaking.*
- III. Finance Committee of the Whole: Andrea Farr Capizzi, Treasurer {30}
  - a. Financial statements for October 2022
  - b. New auditor search process
  - c. Board training: budgeting
- IV. Building and Grounds Committee of the Whole: George Kotsinis, Vice President {20}
  - a. Building systems update
  - b. Cleaning services update
  - c. Quiet Reading Room renovation planning update
- V. Policy Committee of the Whole: Katherine Arnold, Chair {20}
  - a. 1001 Bylaws
  - b. 2040 Wage Scale
- VI. General Committee of the Whole: Jo Beckwith, President {20}
  - a. Outreach services update
  - b. Trustee Education: Policy 3015 Materials Selection and Policy 1055 Public Participation at Library Board Meetings
  - c. Semi-annual review of closed session minutes: second half year review
  - d. 2023-2025 WNPL Strategic Plan: Special Meetings schedule
  - e. January Committee of the Whole

- VII. Agenda items for Committee of the Whole for January 2023{5}
  - a. Finance:
    - i. Review of November 2022 financial statements
    - ii. Fundraising update
  - b. Buildings and Grounds
  - c. Policy
  - d. Personnel
  - e. General
    - i. Quarterly review: Board Self-evaluation and goals
- VIII. Enter into Executive Session [5ILCS 120/2.(c)(1)] to review the performance of a specific employee. ACTION {30}  
MOTION: THAT THE BOARD ENTER INTO EXECUTIVE SESSION [5ILCS 120/2.(c)(1)] TO REVIEW THE PERFORMANCE OF THE EXECUTIVE DIRECTOR.
- IX. Reconvene Regular Meeting. ACTION {>1}
- X. Announcements {2}
  - a. Regular Board Meeting, Tuesday, December 13, 2022, 7:00 p.m.
  - b. Committee of the Whole, Tuesday, January 3, 2023, 7:00 p.m.
- XI. Adjournment {<1}

{Estimated duration: 150 minutes}