

Warren Newport Public Library

Board of Trustees

Regular Meeting

January 17, 2023 7:00 PM

McCullough Room

AGENDA

- I. Call to order, roll call and Determination of quorum. {<1 }
- II. Pledge of Allegiance. {<1 }
- III. Reading of the Mission Statement. {<1 }
- IV. Public Comments, Correspondence and Communications. INFORMATION {20}
 - a. Public Comments.
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
 - b. Written:
 - i. Memoranda from legal counsel, if any.
 - ii. Other.
- V. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION {3}
 - a. Approval of payrolls for December 2022
 - b. Approval of bills payable for November 2022
 - c. Patron Suggestions December 2022MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.
- VI. Item(s) removed from consent agenda, if any. ACTION {5 }
- VII. President's report. INFORMATION {5 }
- VIII. Reports of other trustees. INFORMATION {5 }
- IX. Executive Director's report January 2023. INFORMATION {5 }

X. Old Business

- a. Approval of semi-annual review of closed executive session minutes.
ACTION {5}

MOTION: THAT THE BOARD ACCEPT THE SEMI-ANNUAL REVIEW OF CLOSED EXECUTIVE SESSION MINUTES AS PRESENTED.

- b. Quiet Reading Room update. INFORMATION {5}
c. Building system project update. INFORMATION {5}
d. Mobile Services update. INFORMATION {15}

XI. New business

- a. Secretary's Report: Approval of Minutes:
i. Minutes of Regular Meeting December 13, 2022
ii. Minutes of Executive Session December 13, 2022, to remain closed to the public. ACTION {5}

MOTION: THAT THE BOARD APPROVE THE SECRETARY'S REPORT ITEMS i AND ii AS PRESENTED.

- b. Engagement of a new auditor. ACTION {5}

MOTION: THAT THE BOARD ACCEPT THE PROPOSAL OF ATA GROUP, LLP FOR AUDIT SERVICES FOR THE 2022/2023 FISCAL YEAR.

- c. 2023 Per Capita and Equalization Aid Grant Application. ACTION {5}

MOTION: THAT THE BOARD APPROVE THE 2023 PER CAPITA AND EQUALIZATION AID GRANT APPLICATION AS PRESENTED.

- d. Monthly financial statements for November 2022. ACTION {10}

MOTION: THAT THE BOARD APPROVE THE MONTHLY FINANCIAL STATEMENTS FOR NOVEMBER 2022 AS PRESENTED.

- e. Ordinance 2022/2023-6 Tax Abatement for Debt Service ACTION {5}

MOTION: THAT THE BOARD APPROVE ORDINANCE 2022/2023-6 TAX ABATEMENT FOR DEBT SERVICES AS PRESENTED.

- f. Quarterly review board self-evaluation and goals. INFORMATION AND POSSIBLE ACTION {5}

- g. 2023-2025 WNPL Strategic Plan: Update and Special Meetings. INFORMATION {15}

- h. Succession Planning. INFORMATION {5}

- i. FY 2023-2024 Budget process timeline. INFORMATION {5}

- j. Other potentially actionable items: Agenda items for February 2023 Regular Meeting. ACTION {5}
 - i. Board policy 3015 Materials Selection
 - ii. Budget process
 - iii. Strategic Planning process
 - iv. Membership Renewals for Trustees
 - v. Other

XII. Public forum {15}

The Board of Trustees allows up to 15 minutes for Public Forum. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.

XIII. Announcements {5}

a. By the chair:

- i. Communications to the public
- ii. Upcoming calendar:
 - 1. Friends of the Library Meeting January 26, 2023, 1:00 p.m.
 - 2. Next Committee of the Whole February 7, 2023, 7:00 p.m.
 - 3. Next Regular Board Meeting: Tuesday, February 21, 2023, 7:00 p.m.

b. By other trustees or the director

XIV. Adjournment. ACTION {<1}

MOTION: THAT THE MEETING BE ADJOURNED.

{Estimated total duration 168 minutes}