

# Warren Newport Public Library

## Board of Trustees

Committee of the Whole

**Tuesday, March 7, 2023**

**7:00 PM**

**McCullough Board Room**

### AGENDA

- I. Call to order and Determination of quorum {>1}
- II. Bookmobile options presentation, Brock Templin, Farber Specialty Vehicles {30}
- III. Public Comment {20}  
*The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary by sending an e-mail to [rlivergood\[at\]wnpl.info](mailto:rlivergood[at]wnpl.info) (substitute an “@” for the [at] in the e-mail address) prior to speaking.*
- IV. Finance Committee of the Whole: Andrea Farr Capizzi, Treasurer {30}
  - a. Financial statements for January 2023
  - b. FY 2023-2024 Budget: overview of potential facilities capital projects
- V. Building and Grounds Committee of the Whole: George Kotsinis, Vice President {20}
  - a. Capital Needs Assessment
  - b. Building systems update
  - c. Quiet Reading Room update
- VI. Policy Committee of the Whole: Katherine Arnold, Chair {30}
  - a. 3015 Materials Selection
  - b. 3047 Coco’s Cove
  - c. 3060 Standards of Public Conduct
  - d. 4005 Volunteers
- VII. Personnel Committee of the Whole: Jo Beckwith, President {20}
  - a. 204 Personnel Data Changes
  - b. 205 Introductory Period
- VIII. General Committee of the Whole: Jo Beckwith, President {20}

- a. Strategic Planning Process
  - b. Mobile Services update
  - c. Succession Planning
  - d. Library Advocacy: local events
  - e. Trustee password change
- IX. Agenda items for Committee of the Whole for April 2023 {5}
- a. Finance:
    - i. Review of February 2023 financial statements
    - ii. FY 2023-2024 budget planning
  - b. Buildings and Grounds
  - c. Policy
  - d. Personnel
  - e. General
- X. Announcements {2}
- a. Regular Board Meeting, Tuesday, March 21, 2022, 7:00 p.m.
  - b. Committee of the Whole, Tuesday, April 4, 2023, 7:00 p.m.
- XI. Adjournment {<1}

{Estimated duration: 179 minutes}