

**Warren-Newport Public Library District
Lake County, Illinois
Board of Trustees**

Jo Beckwith, President	Katherine Arnold
George Kotsinis, Vice President	Celeste Flores
Bonnie Sutton, Secretary	Wendy Hamilton
Andrea Farr Capizzi, Treasurer	

**Regular Board Meeting
Tuesday, December 13, 2022
McCullough Room**

Call to Order, Roll Call, and Determination of Quorum

President Beckwith called the Meeting to order at 7:00 p.m.

Trustees present: Arnold, Beckwith, Farr Capizzi, Flores, Kotsinis and Hamilton.

Trustees absent: Sutton.

Also present: Executive Director Ryan Livergood, Recording Secretary Celia Ornelas, Rebekah Raleigh and Smruti Savarkar.

Pledge of Allegiance

President Beckwith led those present in the Pledge of Allegiance.

Reading of Mission Statement

President Beckwith read the Mission Statement aloud.

Public Comments, Correspondence and Communications. None.

Consent Agenda

- a. Secretary's report. Approval of minutes:
 - i. Regular Meeting November 15, 2022
 - ii. "Truth in Taxation" Public Hearing for Annual Fiscal Year 2022-2023
 - iii. Executive Session November 15, 2022, to remain closed to the public
 - iv. Executive Session December 06, 2022, to remain closed to the public

- b. Finance Committee Report – Auditor Search December 06, 2022
- c. Report of Standing Committees. Committee of the Whole Meeting December 6, 2022.
 - i. Finance
 - ii. Building and Grounds
 - iii. Policy
 - iv. Summary and General
- d. Monthly Financial Statements for October 2022
- e. Approval of payrolls for November 2022
- f. Approval of bills payable for October 2022
- g. Patron Suggestions November 2022
- h. Approval of Board Policies:
 - i. 1001 Bylaws
 - ii. 2040 Wage Scale

President Beckwith removed item a., b., c., d., and h. from the consent agenda.

Vice President Kotsinis moved and Trustee Flores seconded that the Consent Agenda be approved as amended.

The motion carried on a voice vote.

Abstain: Arnold

Absent: Sutton

Items removed for the Agenda

President Beckwith moved and Vice President Kotsinis seconded that items a., c., d., and h. be approved as presented.

The motion carried on a voice vote.

Abstain: Arnold

Absent: Sutton

President's Report

President Beckwith presented a written report in the packet.

Reports of Other Trustees. None.

Executive Director's Report December 2022

Executive Director Livergood presented a written report in the packet.

New Business

- a. AIA B101-2017 Agreement and Rider for the 2023 HVAC Improvements, Wold Architects and Engineers.

Vice President Kotsinis moved and Trustee Hamilton seconded that the Board approve the AIA B101-2017 Agreement and Rider for the 2023 HVAC Improvements, Wold Architects and Engineers as presented.

The motion carried on a roll call vote as follows:

Ayes: Arnold, Farr Capizzi, Flores, Hamilton, Kotsinis, Beckwith

Absent: Sutton

b. Treasurer's Report of Annual Receipts and Disbursements FY 21-22. Trustee Flores moved and Vice President Kotsinis seconded that the Board approve the Treasurer's Report of Annual Receipts and Disbursements FY 21-22 as presented.

The motion carried on a roll call vote as follows:

Ayes: Flores, Farr Capizzi, Hamilton, Kotsinis, Arnold, Beckwith

Absent: Sutton

c. Other potentially actionable items: Agenda items for January 2023 Regular Meeting.

- i. Monthly Financial Statements for November and December 2022
- ii. Per Capita and Equalization Aid Grant Application
- iii. Ordinance Abatement of Tax for Debt Services
- iv. Board self-evaluation and goals
- v. Quarterly review of Strategic Plan
- vi. Fundraising updated
- vii. Set Budget process timeline

Enter into Executive Session [5ILCS 120/2.(c)(1)] to review the performance of specific employee.

Vice President Kotsinis moved and Trustee Arnold seconded that the Board enter into Executive Session [5ILCS 120/2.(c)(1)] to review the performance of the Executive Director with Executive Director Livergood present.

The motion carried on a voice vote.

Absent: Sutton

Executive session started at 7:25 p.m.

Reconvene to Regular meeting

Regular meeting reconvened at 8:10 p.m.

Motion(s) as a result of Executive Session

President Beckwith moved and Vice President Kotsinis seconded that the Board accept Executive Session Livergood's performance evaluation and increase his compensation to \$153,603 beginning January 1, 2023.

The motion carried on a roll call vote as follows:

Ayes: Arnold, Farr Capizzi, Flores, Hamilton, Kotsinis, Beckwith

Absent: Sutton

Public Forum. None.

Announcements

a. By the Chair:

i. Upcoming calendar

1. Library Closed all day in observance of Christmas Day, Saturday, December 24, Sunday, December 25 and Monday December 26, 2022
2. Library Closed all day in observance of New Year's Day, Saturday, December 31, 2022, Sunday, January 1 and Monday, January 2, 2023.
3. Committee of the Whole: Tuesday, January 3, 2023 is canceled.
4. Next Regular Board Meeting: Tuesday, January 17, 2023, 7:00 p.m.
5. Next Committee of the Whole: Tuesday, February 7, 2023, 7:00 p.m.

Adjournment

Treasurer Farr Capizzi moved and Vice President seconded that the meeting be adjourned.

The motion carried on a voice vote.

Absent: Sutton

President Beckwith adjourned the meeting at 8:11 p.m.

/s/Jo Beckwith

Jo Beckwith, President and Acting Secretary

Approved: February 21, 2023

/s/Celia G. Ornelas

Celia G. Ornelas, Recording Secretary