

# Warren Newport Public Library

**Board of Trustees**  
Committee of the Whole  
**Tuesday, May 2, 2023 7:00 PM**  
**McCullough Board Room**

## AGENDA

- I. Call to order and Determination of quorum {>1}
- II. HVAC Improvements Bid review: Wold Engineering, Justin Wendt and Matt Verdun {30}
- III. Public Comment {20}  
*The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.*
- IV. Building and Grounds Committee of the Whole: George Kotsinis, Vice President {20}
  - a. Building systems update
  - b. Outreach vehicle update
  - c. Quiet Reading Room update
  - d. Exterior library wall signage information
- V. Finance Committee of the Whole: Andrea Farr Capizzi, Treasurer {30}
  - a. Financial statements for March 2023
  - b. Review of latest draft of budget FY23-24
  - c. Tentative transfer of funds from Expendable Trust to Endowment Fund
- VI. Policy Committee of the Whole: Katherine Arnold, Chair {30}
  - a. 3050 Meeting Rooms
- VII. Personnel Committee of the Whole: Jo Beckwith, President {20}
  - a. 209 Performance Evaluation
  - b. 210 Job Descriptions
  - c. 212 Salary Administration
- VIII. General Committee of the Whole: Jo Beckwith, President {20}
  - a. Mobile Services update
  - b. Succession Planning

- c. Strategic Planning Process update
- IX. Agenda items for Committee of the Whole for June 2023{5}
  - a. Finance:
    - i. Review of April 2023 financial statements
    - ii. Review of the latest FY23-24 budget draft and discussion
  - b. Buildings and Grounds
  - c. Policy
  - d. Personnel
  - e. General
    - i. Annual Meeting Schedule FY 23-24
- X. Announcements {2}
  - a. Regular Board Meeting, Tuesday, May 16, 2023, 7:00 p.m.
  - b. Committee of the Whole, Tuesday, June 6, 2023, 7:00 p.m.
- XI. Adjournment {<1 }

{Estimated duration: 179 minutes }