

Warren Newport Public Library

Board of Trustees

Regular Meeting

July 18, 2023 7:00 PM

McCullough Board Room

AGENDA

- I. Call to order, roll call and Determination of quorum. {<1 }
- II. Pledge of Allegiance. {<1 }
- III. Reading of the Mission Statement. {<1 }
- IV. Public Comments, Correspondence and Communications. INFORMATION {20}
 - a. Public Comments.
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
 - b. Written:
 - i. Memoranda from legal counsel, if any.
 - ii. Other
- V. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION {3}
 - a. Approval of payrolls for June 2023
 - b. Approval of bills payable for May 2023
 - c. Patron Suggestions June 2023MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.
- VI. Item(s) removed from consent agenda, if any. ACTION {5 }
- VII. President's report. INFORMATION {5 }
- VIII. Reports of other trustees. INFORMATION {5 }
- IX. Executive Director's report July 2023. INFORMATION {5 }
- X. Old Business
 - a. Building System update. INFORMATION {10 }
 - b. Signage Options update. INFORMATION {10 }

- c. Approval of Strategic Plan 2023-2025. ACTION {10}
MOTION: THAT THE BOARD APPROVE THE STRATEGIC PLAN 2023-2025 AS PRESENTED.
 - d. Approval of Semi-annual review of closed session minutes. ACTION {5}
MOTION: THAT THE BOARD APPROVE THE SEMI-ANNUAL REVIEW OF CLOSED EXECUTIVE SESSION MINUTES AS PRESENTED.
- XI. New business
- a. Approval of Secretary's report: Minutes of Regular Meeting June 20, 2023. ACTION {5}
MOTION: THAT THE BOARD APPROVE THE MINUTES OF REGULAR MEETING JUNE 20, 2023 AS PRESENTED.
 - b. Approval of Monthly Financial Statements for May 2023. ACTION {10}
MOTION: THAT THE MONTHLY FINANCIAL STATEMENTS FOR MAY 2023 BE APPROVE AS PRESENTED.
 - c. Ordinance 2023/2024-1 Building and Maintenance Tax. ACTION {5}
MOTION: THAT ORDINANCE 2023/2024-1 BUILDING AND MAINTENANCE TAX BE APPROVED AS PRESENTED.
 - d. Ordinance 2023/2024-2 Non-resident Library Card Program. ACTION {5}
MOTION: THAT ORDINANCE 2023/2024-2 NON-RESIDENT LIBRARY CARD PROGRAM BE APPROVED AS PRESENTED.
 - e. Ordinance 2023/2024-3 Tentative Budget & Appropriation FY23-24. ACTION {5}
MOTION: THAT ORDINANCE 2023/2024-3 TENTATIVE BUDGET & APPROPRIATION FY23-24 BE APPROVED AS PRESENTED.
 - f. Setting the Public Hearing for the annual Budget and Appropriation for FY23-24. ACTION (5)
MOTION: THAT THE PUBLIC HEARING FOR THE ANNUAL BUDGET AND APPROPRIATION BE SET FOR TUESDAY, SEPTEMBER 19, 2023 AT 6:45 P.M.
 - g. Annual Audit of Secretary's Meeting Minutes FY22-23 for 2023 IPLAR. INFORMATION AND POSSIBLE ACTION {10}
 - h. Approval of Board Policy 3013 Library Card. ACTION {10}

MOTION: THAT BOARD POLICY 3013 LIBRARY CARD BE APPROVED AS PRESENTED.

- i. Approval of Board Policy 3020 Circulation. ACTION {10}

MOTION: THAT BOARD POLICY 3020 CIRCULATION BE APPROVED AS PRESENTED.

- j. Approval of Board Policy 3023 Fines and Fees. ACTION {10}

MOTION: THAT BOARD POLICY 3023 FINES AND FEES BE APPROVED AS PRESENTED.

- k. Approval of Board Policy 4030 FOIA. ACTION {10}

MOTION: THAT BOARD POLICY 4030 FOIA BE APPROVED AS PRESENTED.

- l. Other potentially actionable items: Agenda items for August 2023 Regular Meeting. INFORMATION {5}

- i. Monthly Financial Statements for June 2023
- ii. Approval of 2023 Illinois Public Library Annual Report (IPLAR)
- iii. Treasurer's Annual Report of all Receipts and Expenditures FY22-23
- iv. Annual Audit of WNPL Financial Statements Information
- v. Board Policies: TBD
- vi. Other

XII. Public forum {15}

The Board of Trustees allows up to 15 minutes for Public Forum. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.

XIII. Announcements {5}

- a. By the chair:

- i. Communications to the public
- ii. Upcoming calendar:
 1. Next Committee of the Whole, Tuesday, August 1, 2023, 7:00 p.m.
 2. WNPL Decennial Committee on Local Government Efficiency, August 1, 2023, 7:00 p.m.
 3. Gurnee Days 50th Celebration, Saturday, August 12 and Sunday, August 13, 2023.
 4. Friends of the Library Book Sale, August 12, 2023, 10:00 a.m. – 3:00 p.m.
 5. Next Regular Meeting: Tuesday, August 15, 2023, 7:00 p.m.

6. Friends of the Library Meeting, Thursday, August 24, 2023, 1:00 p.m.

7. Library After Dark fundraising event, Saturday, October 7, 2023, 7:00 p.m.

b. By other trustees or the director

XIV. Adjournment. ACTION {<1}

MOTION: THAT THE MEETING BE ADJOURNED.

{Estimated total duration 192 minutes}