

Warren Newport Public Library

Board of Trustees

Committee of the Whole

Tuesday, October 3, 2023

7:00 PM

McCullough Board Room

AGENDA

- I. Call to order and Determination of quorum {>1}
- II. Public Comment {20}
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
- III. Finance Committee of the Whole: Andrea Farr Capizzi, Treasurer {20}
 - a. Financial statements for August 2023
 - b. Annual audit update
 - c. WNPL investment update: bank exploration
- IV. Building and Grounds Committee of the Whole: Bonnie Sutton, Chair {40}
 - a. Potential library space modification / library café
 - b. Building systems update
 - c. Signage options update
 - d. Study rooms update
 - e. Mobile services vehicles update
- V. Policy Committee of the Whole: Katherine Arnold, Chair {30}
 - a. 2013 Audit
 - b. 2020 Expendable Trust Fund
 - c. 2030 Fixed Asset Inventory and Depreciation
- VI. Personnel Committee of the Whole: George Kotsinis, President {5}
 - a. Executive Director evaluation timeline
- VII. General Committee of the Whole: George Kotsinis, President {30}
 - a. Flag Policy
 - b. Per Capita & Equalization Aid Grant application requirements
 - c. Board self-evaluation and Board Goals
- VIII. Agenda items for Committee of the Whole for November 2023{5}

- a. Finance:
 - i. Financial statements for September 2023
 - b. Buildings and Grounds
 - i. Building systems update
 - c. Policy
 - d. Personnel
 - e. General
- IX. Announcements {2}
- a. Library After Dark Fundraising Event, Saturday, October 7, 2023, 7:00-9:00 p.m.
 - b. Quiet Reading Room Ribbon Cutting Ceremony, Monday, October 16, 2023, 8:45 – 9:00 a.m.
 - c. National Friends of the Library Week, October 15 – 21, 2023.
 - d. Next Regular Board Meeting, Tuesday, October 17, 2023, 7:00 p.m.
 - e. Friends of the Library Meeting, Thursday, October 26, 2023, 1:00 p.m.
 - f. Next Committee of the Whole, Tuesday, November 7, 2023, 7:00 p.m.
- X. Adjournment {<1}

{Estimated duration: 154 minutes}