

Warren Newport Public Library

Board of Trustees

Committee of the Whole

Tuesday, February 6, 2024 7:00 PM

McCullough Room

AGENDA

- I. Call to order and Determination of quorum {>1}
- II. Public Comment {20}
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
- III. WNPLD Decennial Committee on Local Government Efficiency: Jo Beckwith, Chair {30}
 - a. Report second draft review
 - b. Next steps
 - c. Future meeting dates
 - d. Survey of resident in attendance asking for input
- IV. Finance Committee of the Whole: Andrea Farr Capizzi, Treasurer {30}
 - a. Financial statements for December 2023
 - b. WNPL investment update: bank exploration
 - c. Initial overview of potential capital projects
- V. Building and Grounds Committee of the Whole: Bonnie Sutton, Chair {45}
 - a. Bookmobile service models
 - b. Proposed roof bridge
 - c. Makerspace update
 - d. Automated Materials Handling System update
- VI. Policy Committee of the Whole: Katherine Arnold, Chair {10}
 - a. 1010 Trustee Code of Ethics and Behavior
- VII. Personnel Committee of the Whole: George Kotsinis, President {30}
 - a. Personnel Policies:
 - i. 308 Time Off to Vote (to be renamed 308 Voting Leave)
 - ii. 309 Bereavement Leave

- iii. 311 Jury Duty (combined with policy 312 Witness Duty and renamed 311 Jury Duty and Witness Duty Leave. Policy 312 to be eliminated)
- VIII. General Committee of the Whole: George Kotsinis, President { 15 }
- a. Board-self Evaluation and Goals
 - b. Two-Factor Authentication/Microsoft Authenticator
- IX. Agenda items for Committee of the Whole for March 2024 { 5 }
- a. Finance:
 - i. Financial statements for January 2024
 - b. Buildings and Grounds
 - c. Policy
 - i. Surveillance Recordings (new policy)
 - d. Personnel
 - e. General
 - i. Board training and self-development (Read, Set, Advocate Module One)
- X. Announcements { 2 }
- a. Friends of the Library Book Sale, Saturday, February 10, 2024, 10:00 a.m.
 - b. Next Regular Board Meeting, Tuesday, February 20, 2024, 7:00 p.m.
 - c. Friends of the Library Meeting, Thursday, February 22, 2024, 1:00 p.m.
 - d. Next Committee of the Whole, Tuesday, March 5, 2024, 7:00 p.m.
- XI. Adjournment { <1 }

{Estimated duration: 189 minutes }