

CONSOLIDATED ELECTION APRIL 1, 2025



Warren-Newport Public Library



WARREN-NEWPORT PUBLIC LIBRARY DISTRICT

224 N. O'Plaine Road - Gurnee IL 60031

Phone: 847-244-5150

Fax: 847-244-5323

WNPLD Trustee Election Information

The Board of Trustees of the Warren-Newport Public Library District is seeking candidates for the office of Library Board Trustee. Interested candidates are encouraged to review this information and submit the attached **Trustee Candidate Application**.

Open Seats:

There are three (3) vacancies for full terms of four (4) years in the Consolidated Election April 1, 2025.

Qualifications:

Any candidate running for WNPLD Library Trustee must:

- a. be a registered voter (qualified elector) of the Library District. [75 ILCS 16/30-20(d)]
- b. have resided in the Library District for at least one year at the time nomination papers are filed. [75 ILCS 16/30-20(d)]
- c. not be in arrears in the payment of tax or other indebtedness to the Library District. [75 ILCS 16/30-20]
- d. not have been convicted in any court in the United States of any infamous crime, bribery, perjury, or other felony. [(75 ILCS 16/30-20(e)]

Signature Requirements:

Petitions for Nomination must be signed by a number of qualified voters residing in the district equivalent to at least 2% of the votes cast at the last election for Library Trustees, or 50, whichever is less. (75 ILCS 16/30-20(a))

Filing Period:

The filing period is **Tuesday, November 12; Wednesday, November 13; Thursday, November 14 and Friday, November 15** from 10 a.m. to 4:30 p.m. **Last day, Monday November 18, 2024**, from 10 a.m. to 5 p.m.

Where to File:

File petitions at the Warren-Newport Public Library, **Administration Office**. 224 N. O'Plaine Road, Gurnee, Illinois.

Further Information:

For further information, consult the 2025 Candidate's Guide for the Consolidated Election on the Illinois State Board of Election website at www.elections.il.gov.

To enrich, empower, and enlighten the people of the Warren-Newport Public Library District.

Mission statement approved by the Board of Trustees, July 18, 2023

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Information about WNPLD and the Board of Trustees

WNPLD Mission Statement: The Library's mission statement provides the framework for the Board's planning and decision-making. It is, ***"To enrich, empower, and enlighten the people of the Warren-Newport Public Library District."*** (Adopted by the Board, July 18, 2023)

WNPLD Website: <https://www.wnpl.info>

WNPLD Board Policies that Focus on Trustees:

- [1001 Bylaws](#) (wnpl.info)
- [1010 Trustee Code of Ethics and Behavior](#) (wnpl.info)
- [1020 Conflict of Interest](#) (wnpl.info)
- [1025 Authority of Library Trustees](#) (wnpl.info)
- [1030 Board-Executive Director Responsibilities](#) (wnpl.info)

WNPLD Board Information, agendas, minutes, policies, etc.: [Library Board - Warren-Newport Public Library](#) (wnpl.info)

Meeting Schedule: The Board holds two meetings per month in the Library. Committee of the Whole (CW) meets on the first Tuesday of the month at 7 p.m. and typically lasts 60-90 minutes. CW meetings are used to discuss issues, solve problems, and come to consensus; no action is taken. The Regular Board Meeting is held on the third Tuesday of the month at 7 p.m. and typically lasts 30-60 minutes. Regular Meetings include all action and votes taken by the Board.

Compensation: Trustees serve without compensation.

Core Responsibilities of Trustees: The Board is the legal trustee of the Library. As such, it is responsible for the welfare of the Library and its operation. In doing so, the Board's core responsibilities fall into the areas described below.

- ***Employment of the Executive Director.*** The Board's most important responsibility is to hire and evaluate a qualified Executive Director and to delegate the administration of the Library to them. While the Board is ultimately in charge, this delegation should reflect a high-level mutual trust and respect between the Executive Director and the Board.
- ***Financial Responsibility.*** The Board has a fiduciary responsibility to ensure that WNPLD spending stays within the budget and supports the Library's mission. This work includes helping to develop the annual budget, holding a Public Hearing on and approving the budget, passing the annual Levy Ordinance to fund the Library, and controlling expenditures of Library Funds, to name a few.
- ***Library Policy.*** Board policies govern the operation of the Library and its services. Board policy work consists of reviewing policies on a regular basis, writing new policies when warranted, and retiring policies that are no longer needed. All Board policies are adopted and approved by a Board vote.
- ***Buildings and Grounds.*** The Board is responsible for the care and maintenance of the Library building and property. These responsibilities include but are not limited to planning for and monitoring the continual development of the entire site, conducting an annual

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inspection of the Library's physical facilities to identify areas that are in need of repairs, and recommending any and all necessary repairs.

- Library Planning. The Board participates in regular strategic planning for WNPLD to effectively meet community needs within the framework of well-articulated goals and objectives. Each Strategic Plan is formally approved by a Board vote.
- Library Advocacy. Advocate for the Library when you are out in the community, and advocate for the community when you are in the Library. Join the Friends of the Library. Be passionate about libraries and especially about the Warren-Newport Public Library!

Trustee Duties: Individual Trustees are more effective when they practice these habits.

- Prepare for and attend all Board meetings.
- Participate in discussion and decision making.
- Be a good listener and a team player.
- Share the responsibility for work outside of meetings.
- Respect and abide by Board decisions.
- Respect the role of the Executive Director.
- Show interest in the community and its needs.
- Show interest in public libraries and library trends.

For more in-depth information on Trustee Responsibilities and Duties, check the following links:

American Library Association and United for Libraries

[The Role of Library Trustees](#) (ala.org)

[Public Library Trustee Ethics Statement](#) (ala.org)

[Challenges to Materials and Programs: The Role of Library Trustees and Board Members](#) United for Libraries (ala.org)

[State Resources for Trustees](#) United for Libraries (ala.org)

[Trustees and Public Library Administrators](#) (ilsos.gov)

Illinois Library Association

[Serving Our Public 4.0: Standards for Illinois Public Libraries](#)

If you decide to run for Trustee, please complete the "**WNPLD Trustee Candidate Application**" and return it to the **WNPL Administration Office**. We will use this information for a candidate display in the Library prior to the election so that voters can get to know the candidates.

Please note: The Public Access Counselor (PAC) of the Illinois Attorney General's Office has determined that the resumes and other information about candidates for elected office or for appointment to fill a vacancy in an elected position are releasable under the Freedom of Information Act (FOIA).

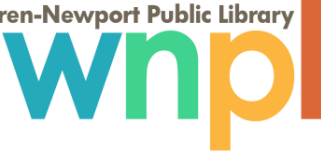
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Warren-Newport Public Library



WARREN-NEWPORT PUBLIC LIBRARY DISTRICT

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WNPLD TRUSTEE CANDIDATE APPLICATION

Name: _____

Address: _____ Phone: _____

Email: _____ Occupation/Profession: _____

I have been a resident of the Warren-Newport Public Library District since: _____

I am a registered voter: Yes _____ No _____

Explain why you are interested in becoming a WNPLD Trustee.

Describe your educational background and work experience.

Describe any personal knowledge or experience (finance, legal, libraries, personnel, technology, public relations, strategic planning or others) that you feel would enable you to make a positive contribution to the work of the Board.

How would you recommend connecting to those in underserved communities to include them among our users?

To enrich, empower, and enlighten the people of the Warren-Newport Public Library District.

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Describe your former or current public service activities and accomplishments in the community, such as work with other boards or commissions, school groups, service clubs, and the like.

Describe your experiences with the Warren-Newport Public Library.

Are there any goals or direction that you think should be important to the Board?

Signature

Date

Thank you for your interest in becoming a Library Trustee.

Return to the Warren-Newport Public Library, **Administration Office**
224 N. O'Plaine Road, Gurnee, Illinois, 60031.
Office hours: Monday - Friday 10:00 a.m. to 4:30 p.m.
Questions or inquiries can be directed to Executive Director Ryan Livergood at
rlivergood@wnpl.info or 847-244-5150, ext. 3008.

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**CONSOLIDATED ELECTION – APRIL 1, 2025
OFFICE: LIBRARY BOARD TRUSTEE**

ELIGIBILITY/RESIDENCY: See Illinois Compiled Statute. (75 ILCS 5/4-3.3, 4-4 and 16/30-25)

CIRCULATION PERIOD: August 20, 2024 through November 18, 2024. (10 ILCS 5/10-4)

SIGNATURE REQUIREMENTS:

Municipal-Township Library Districts – Petitions must be signed by at least 25 legal voters residing in the incorporated town or village (except a village under the commission form of government) or township. (75 ILCS 5/4-3.3)

Public Library Districts – Petitions must be signed by a number of qualified voters equivalent to at least 2% of the votes cast at the last election for library trustees, or 50, whichever is less, residing within the district. (75 ILCS 16/30-20)

NOMINATION PAPERS must contain:

1. **Statement of Candidacy:** CC #P-1A (10 ILCS 5/10-4, 10-5, 10-5.1)

The Statement of Candidacy form must include, among other requirements, the candidate's name, the candidate's legal address and the office sought. The form of the candidate's name may include his or her given name, initials, or nickname. **Changes cannot be made after the filing of the nomination papers.**

2. **Petition for Nomination:** CC #P-4 (10 ILCS 5/10-3.1, 10-4, 10-5.1)

The form of the candidate's name for inclusion on the ballot will be taken from the first numbered page of the nomination petition. The top of each petition page must include the candidate's name, legal address, title of office, term and district (if applicable). The form of the candidate's name should be the same on every petition for nomination page. The form of the candidate's name may include their given name, initials, or nickname. No degree or title may be used.

Candidates must have the required number of signatures as indicated above.

The person circulating the petition for nomination must complete and sign the bottom portion in the presence of a notary. Each petition page must be notarized. The person circulating the petition for nomination may not notarize their own circulator's affidavit and signature. Blank petition pages may be photocopied or additional forms are available from the Library District office or Municipal Clerk's office. **All petition pages must be the same size (either legal or letter), securely fastened together and consecutively numbered.**

3. **Statement of Economic Interests:** (5 ILCS 420/4A-105, 420/4A-106; 10 ILCS 5/10-5)

Required by the Illinois Governmental Ethics Act, **this form must be filed with the County Clerk and a receipt issued.** *The receipt must be filed with the petition papers and is the only form that may be added to your petition papers once they have been filed. Filing the receipt later will not change the date or time of the original filing, but it must be filed with the Library District office or Municipal Clerk's office by close of business on **November 18, 2024.*** A candidate who filed a Statement of Economic Interests for the same unit of government within the calendar year does not need to re-file. **NOTE:** *A receipt is not required to accompany nomination papers when the Statement of Economic Interests is already on file with the same officer who accepts the nomination papers.*

4. **Loyalty Oath:** CC #P-1C (optional) (10 ILCS 5/7-10.1)

If completed, file with nomination papers.

FILING DATES AND PROCEDURES: (10 ILCS 5/10-6, 10-6.2)

1. Nomination papers are filed **Tuesday, November 12, 2024 through Monday, November 18, 2024, with the Library District office (Municipal Library Districts file with the Municipal Clerk's office)** during normal office hours. Petitions may be filed in person by the candidate or a representative, or by mail. **Nomination papers received in the mail before the first day of the filing period will be returned to the sender as not filed.**

2. Nomination papers will be stamped noting the day and hour filed. A receipt is issued to the filer. All petitions filed by persons waiting in line at the opening of normal office hours on the first day of filing, **November 12, 2024**, and those petitions received in the day's first mail delivery are deemed "simultaneously" filed. Two or more petitions filed within the last hour of the filing deadline, **November 18, 2024**, shall be deemed filed simultaneously for last position on the ballot. Except for the simultaneously filed nonpartisan candidates appear on the ballot in the order of time of filing.

This packet of information is being provided by the Lake County Clerk's office as a courtesy to prospective candidates. Information and suggested forms are also available on the Illinois State Board of Elections website at www.elections.il.gov. It is important to note that Nominating Petition papers are subject to legal challenge by objectors if improperly completed. The Electoral Board, chaired by the Clerk, holds hearings to consider and resolve these objections. However, please be advised that the Clerk and staff are not able to provide legal opinions to individuals regarding their petition papers. Prospective candidates are encouraged to consult their own legal advisors on questions related to qualifications for office, preparation of petition papers, circulator requirements, signature requirements, etc., because once the petition papers are officially filed they cannot be changed or amended.

**NOTICE TO CANDIDATES WHO HAVE CHANGED NAMES
WITHIN THE LAST THREE YEARS**

P.A. 102-15

If a candidate has changed his or her name, whether by a statutory or common law procedure in Illinois or any other jurisdiction, within 3 years before the last day for filing the petition or certificate for that office, whichever is applicable, then (i) the candidate's name on the petition or certificate must be followed by "formerly known as (list all prior names during the 3-year period) until name changed on (list date of each such name change)" and (ii) the petition or certificate must be accompanied by the candidate's affidavit stating the candidate's previous names during the period specified in "(i)" and the date or dates each of those names was changed; failure to meet these requirements shall be grounds for denying certification of the candidate's name for the ballot or removing the candidate's name from the ballot, as appropriate but **these requirements do not apply to name changes resulting from adoption to assume an adoptive parent or parents' surname, marriage or civil union to assume a spouse's surname, or dissolution of marriage or civil union or declaration of invalidity of marriage or civil union to assume a former surname or a name change that conforms the candidate's name to his or her gender identity.**

Pursuant to P.A. 102-15 and 10 ILCS 5/16-3, said information shall appear on the ballot along with the candidate's current name

**STATEMENT OF CANDIDACY
NONPARTISAN**

Name _____	Phone _____
Address _____	City _____ Zip _____
Office _____	District _____ Term _____ <small>(if applicable)</small>

If required pursuant to 10 ILCS 5/10-5.1, complete the following (this information will appear on the ballot):

FORMERLY KNOWN AS _____ UNTIL NAME CHANGED ON _____
(List all names during the last 3 years) (List date of each name change)

STATE OF ILLINOIS }
COUNTY OF _____ } SS.

I, _____, being first duly sworn (or affirmed) say that I
(Candidate's Name)
 reside at _____ in the City / Village / Unincorporated Area (circle one)
(Street Address)
 of _____, _____ in the County of _____, State of Illinois;
(If unincorporated, list municipality that provides postal service) (Zip Code)
 that I am a qualified voter therein; that I am a candidate for **Election** to the office of _____
 in _____ to be voted upon at the **Consolidated Election to be held on the 1st**
(City, School, College, or Special District)
day of April 2025; and that I am legally qualified to hold such office and that I have filed (or will file before the close of the
 petition filing period) a Statement of Economic Interests as required by the Illinois Governmental Ethics Act, and I hereby
 request that my name be printed upon the official ballot for election to such office.

(Signature of Candidate)

Signed and sworn to (or affirmed) by _____ before me,
(Name of Candidate)

this _____ day of _____, 20_____.
(Day) (Month) (Year)

(Signature of Notary Public)

(SEAL)

**PETITION FOR NOMINATION
NONPARTISAN CANDIDATE**

We, the undersigned, qualified voters in the _____, in the
(Name of District)

County of _____ and State of Illinois, do hereby petition that the following named person shall be a Nonpartisan Candidate for Election to the office hereinafter specified, in the political division aforesaid, to be voted upon at the Consolidated Election to be held on the 1st day of April, 2025.

Name _____	Phone _____
Address _____	City _____ Zip _____
Office _____	District _____ Term _____
<i>(if applicable)</i>	
*FULL TERM	*2-YEAR UNEXPIRED TERM
*4-YEAR UNEXPIRED TERM	
<i>(Please circle Full Term or applicable Unexpired Term above)</i>	

If required pursuant to 10 ILCS 5/10-5.1, complete the following (this information will appear on the ballot):

FORMERLY KNOWN AS _____ UNTIL NAME CHANGED ON _____
(List all names during the last 3 years) *(List date of each name change)*

VOTER SIGNATURE	VOTER PRINTED NAME	STREET ADDRESS OR RR NUMBER	CITY/VILLAGE	COUNTY
1.				Lake, Illinois
2.				Lake, Illinois
3.				Lake, Illinois
4.				Lake, Illinois
5.				Lake, Illinois
6.				Lake, Illinois
7.				Lake, Illinois
8.				Lake, Illinois
9.				Lake, Illinois
10.				Lake, Illinois

STATE OF ILLINOIS }
COUNTY OF _____ } SS. I, _____, do hereby certify that I reside at
(Circulator's Name)
_____, in the _____ of
(Street Address) *(City or Village or Unincorporated Area)*
_____, in the County of _____, State of Illinois;
(If unincorporated, list municipality that provides postal service) *(Zip Code)*

that I am 18 years of age or older (or I am 17 years of age and qualified to vote in Illinois), that I am a citizen of the United States, and that the signatures on this sheet were signed in my presence, not more than 90 days preceding the last day for filing of the petitions and are genuine and that to the best of my knowledge and belief the persons so signing were at the time of signing the petition registered voters of the political division in which the candidate is seeking elective office, and that their respective residences are correctly stated as above set forth.

(Circulator's Signature)
Signed and sworn to (or affirmed) by _____ before me, this _____ day of _____, 20____.
(Name of Circulator) *(Day)* *(Month)* *(Year)*

(SEAL)

(Signature of Notary Public)

Statement of Economic Interests

TO BE FILED WITH THE COUNTY CLERK

INSTRUCTIONS:

You may find the following documents helpful to you in completing this form:

- (1) Federal income tax returns, including any related schedules, attachments, and forms; and
- (2) Investment and brokerage statements.

To complete this form, you do not need to disclose specific amounts or values or report interests relating either to political committees registered with the Illinois State Board of Elections or to political committees, principal campaign committees, or authorized committees registered with the Federal Election Commission.

The information you disclose will be available to the public.

You must answer all 7 questions. Certain questions will ask you to report any applicable assets or debts held in, or payable to, your name; held jointly by, or payable to, you with your spouse; or held jointly by, or payable to, you with your minor child. If you have any concerns about whether an interest should be reported, please consult your department's ethics officer, if applicable. Please ensure that the information you provide is complete and accurate. If you need more space than the form allows, please attach additional pages for your response. If you are subject to the State Officials and Employees Ethics Act, your ethics officer must review your statement of economic interests before you file it. Failure to complete the statement in good faith and within the prescribed deadline may subject you to fines, imprisonment, or both

BASIC INFORMATION:

Name: Job Title:

Office, Department, or Agency that requires you to file this form:

Other Offices, Departments, or Agencies that require you to file a Statement of Economic Interests form:
.....

Full Mailing Address:

Preferred E-mail Address (Optional):

QUESTIONS:

1. If you have any single asset that was worth more than \$10,000 as of the end of the preceding calendar year and is held in, or payable to, your name, held jointly by, or payable to, you with your spouse, or held jointly by, or payable to, you with your minor child, list such assets below. In the case of investment real estate, list the city and state where the investment real estate is located. If you do not have any such assets, list "none" below.
.....
.....
.....

2. Excluding the position for which you are required to file this form, list the source of any income in excess of \$7,500 required to be reported during the preceding calendar year. If you sold an asset that produced more than \$7,500 in capital gains in the preceding calendar year, list the name of the asset and the transaction date on which the sale or transfer took place. If you had no such sources of income or assets, list "none" below.

Source of Income / Name of Asset

Date Sold (if applicable)

3. Excluding debts incurred on terms available to the general public, such as mortgages, student loans, and credit card debts, if you owed any single debt in the preceding calendar year exceeding \$10,000, list the creditor of the debt below. If you had no such debts, list "none" below. List the creditor for all applicable debts owed by you, owed jointly by you with your spouse, or owed jointly by you with your minor child. In addition to the types of debts listed above, you do not need to report any debts to or from financial institutions or government agencies, such as debts secured by automobiles, household furniture or appliances, as long as the debt was made on terms available to the general public, debts to members of your family, or debts to or from a political committee registered with the Illinois State Board of Elections or any political committee, principal campaign committee, or authorized committee registered with the Federal Election Commission.
.....
.....
.....

4. List the name of each unit of government of which you or your spouse were an employee, contractor, or office holder during the preceding calendar year other than the unit or units of government in relation to which the person is required to file and the title of the position or nature of the contractual services.

Name of Unit of Government

Title or Nature of Services

.....
.....
.....

5. If you maintain an economic relationship with a lobbyist or if a member of your family is known to you to be a lobbyist registered with any unit of government in the State of Illinois, list the name of the lobbyist below and identify the nature of your relationship with the lobbyist. If you do not have an economic relationship with a lobbyist or a family member known to you to be a lobbyist registered with any unit of government in the State of Illinois, list "none" below.

Name of Lobbyist

Relationship to Filer

.....
.....

6. List the name of each person, organization, or entity that was the source of a gift or gifts, or honorarium or honoraria, valued singly or in the aggregate in excess of \$500 received during the preceding calendar year and the type of gift or gifts, or honorarium or honoraria, excluding any gift or gifts from a member of your family that was not known to be a lobbyist registered with any unit of government in the State of Illinois. If you had no such gifts, list "none" below.

.....
.....

7. List the name of any spouse or immediate family member living with the person making this statement employed by a public utility in this State and the name of the public utility that employs the relative.

Name and Relation

Public Utility

.....
.....
.....

VERIFICATION:

"I declare that this statement of economic interests (including any attachments) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my economic interests as required by the Illinois Governmental Ethics Act. I understand that the penalty for willfully filing a false or incomplete statement is a fine not to exceed \$2,500 or imprisonment in a penal institution other than the penitentiary not to exceed one year, or both fine and imprisonment."

Printed Name of Filer:

Signature: Date:

If this statement of economic interests requires ethics officer review prior to filing, the applicable ethics officer must complete the following:

CERTIFICATION OF ETHICS OFFICER REVIEW:

"In accordance with law, as Ethics Officer, I reviewed this statement of economic interests prior to its filing."

Printed Name of Ethics Officer:

Signature: Date:

Preferred e-mail address (optional):

NOTE: THIS STATEMENT OF ECONOMIC INTERESTS MUST INCLUDE THE FILER'S ORIGINAL SIGNATURE. THE ORIGINAL FORM MUST BE FILED IN THE OFFICE OF THE COUNTY CLERK, 18 NORTH COUNTY STREET, ROOM 101, WAUKEGAN, ILLINOIS, 60085.

LOYALTY OATH
(Optional)

United States of America }
State of Illinois } SS.

I, _____, do swear (or affirm), that I am a Citizen of the United States and the State of Illinois, that I am not affiliated directly or indirectly with any communist organization or any communist front organization, or any foreign political agency, party, organization or government which advocates the overthrow of constitutional government by force or other means not permitted under the Constitution of the United State or the Constitution of this State; that I do not directly or indirectly teach or advocate the overthrow of the government of the United States or of this State or any unlawful change in the form of the governments thereof by force or any unlawful means.

(Signature of Candidate)

Signed and sworn to (or affirmed) by _____ before me,
(Name of Candidate)

this _____ day of _____, 20_____.
(Day) (Month) (Year)

(Signature of Notary Public)

(SEAL)