

Warren-Newport Public Library District Board of Trustees

Committee of the Whole Meeting

Tuesday, August 5, 2025, 7:10 PM

McCullough Room

AGENDA

- I. Call to order and Determination of quorum {>1}
- II. Public Comment {20}
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
- III. Finance Committee of the Whole: Treasurer Hamilton {30}
 - a. Monthly Financial Statements for June 2025
 - b. Special Reserve Fund transfer revision
- IV. Building and Grounds Committee of the Whole: Trustee Costa Beadle, Chair {10}
 - a. Facilities Improvement update
- V. Policy Committee of the Whole: Trustee Sutton, Chair {10}
 - a. 1001 Bylaws of the Warren-Newport Public Library District
- VI. Personnel Committee of the Whole: George Kotsinis, President {10}
 - a. Personnel Policies:
 - i. 401 Timekeeping
 - ii. 403 Paydays
 - iii. 405 Separation of Employment
- VII. General Committee of the Whole: President Kotsinis, Chair {30}
 - a. 2025 Illinois Public Libraries Annual Report (IPLAR) review
 - b. Strategic Planning Process
 - c. New Board of Trustees Required Activities After Election update
- VIII. Agenda items for Committee of the Whole for September 2025 {5}
 - a. Finance:
 - i. Financial Statements for July 2025
 - ii. Annual Budget & Appropriation Ordinance

- b. Buildings and Grounds
- c. Policy
 - i. 3001 Access to Materials
 - ii. 3065 Technology Use by the Public
 - iii. TBD AI Usage Policy
- d. Personnel
 - i. New AI Employment Policy
- e. General
 - i. Executive Director Quarterly Review
- IX. Announcements {2}
 - a. Friends of the Library Book Sale, Saturday, August 9, 2025, 10 a.m. to 2:00 p.m.
 - b. Gurnee Days Rib Eating Contest, August 9, 2025, 2:00 p.m.
 - c. Gurnee Days Parade, August 10, 2025, 12:00 p.m.
 - d. Regular Board Meeting, Tuesday, August 19, 2025, 7:00 p.m.
 - e. Friends of the Library Meeting, Thursday, August 28, 2025, 1:00 p.m.
 - f. Committee of the Whole, Tuesday, September 2, 2025, 7:00 p.m.
- X. Adjournment {<1}

{Estimated duration: 119 minutes}