Warren-Newport Public Library District
Lake County, Illinois
Board of Trustees

George Kotsinis, President
Celeste Flores, Vice President
Kerry Eagar, Secretary
Wendy Hamilton, Treasurer
Bonnie Sutton
Caroline Costa Beadle
Lauren Bugner

Regular Board Meeting
Tuesday, October 21, 2025
McCullough Board Room

Call to Order, Roll Call, and Determination of Quorum
President Kotsinis called the Meeting to order at 7:00 p.m.

Trustees present: Bugner, Eagar, Kotsinis and Hamilton.
Trustees absent: Costa Beadle, Flores and Sutton.

Also present: Executive Director Ryan Livergood, Recording Secretary Gina Ornelas, Rebekah Raleigh and Katie Troyer.

President Kotsinis moved and Trustee Bugner seconded to allow Trustee Flores attend the meeting remotely due to a family emergency.
The motion carried on a roll call vote as follows:
Ayes: Hamilton, Bugner, Eagar, Kotsinis
Abstain: Flores
Absent: Costa Beadle, Sutton

Trustee Costa Beadle arrived at the meeting at 7:04 p.m.

Pledge of Allegiance
President Kotsinis led those present in the pledge of Allegiance.

Reading of Mission Statement
President Kotsinis read the Mission Statement aloud.

Public Comments, Correspondence and Communications. None.

Consent Agenda

a. Reports of Standing Committees. Committee of the Whole September 2, 2025:
   i. Building and Grounds
b. Approval of payrolls for September 2025
c. Approval of bills payable for August 2025
d. Patron Suggestions September 2025

Treasurer Hamilton moved and Secretary Eagar seconded that the Consent Agenda be approved as presented.
The motion carried on a voice vote.
Absent: Sutton, Costa Beadle

President's Report

President Kotsinis presented a written report in the packet.

Reports of Other Trustees

Trustee Flores was not been able to attend the Hispanic programs but wanted to thank the staff and the leadership for all programs hosted.

Executive Director's Report October 2025

Executive Director Livergood presented a written report in the packet.

Trustee Costa Beadle arrived at the meeting at 7:04 p.m.

Old Business

a. Facilities Improvement Update
   Executive Director Livergood presented a written report in the packet.

b. Strategic Planning Update
   Executive Director Livergood presented a written report in the packet.

c. WNPL Website Update
   Executive Director Livergood gave an oral report.

New Business

a. Secretary's Reports. Approval of Minutes of:
    i. Public Hearing September 16, 2025
    ii. Regular Meeting September 16, 2025

Trustee Costa Beadle moved and Treasurer Hamilton seconded that Minutes of Public Hearing September 16, 2025, be approved as presented.
The motion carried on a roll call vote as follows:
Ayes: Eagar, Flores, Hamilton, Costa Beadle, Kotsinis
Abstain: Bugner
Absent: Sutton

Secretary Eagar moved and President Kotsinis seconded that the Minutes of Regular Meeting September 16, 2025, be approved as presented.
The motion carried on a roll call vote as follows:
Ayes: Flores, Hamilton, Costa Beadle, Eagar, Kotsinis
Abstain: Bugner
Absent: Sutton

b. Approval of Monthly Financial Statements for August 2025

Treasurer Hamilton moved and Secretary Eagar seconded that the monthly Financial Statements for August 2025 be approved as presented.
The motion carried on a roll call vote as follows:
Ayes: Flores, Eagar, Hamilton, Bugner, Costa Beadle, Kotsinis
Absent: Sutton

c. Report of Standing Committees. Committee of the Whole October 7, 2025
    i. Building and Grounds
    ii. Summary and General

President Kotsinis moved and Trustee Bugner seconded that the Reports for Committee of the Whole October 7, 2025 be approved as presented.
The motion carried on a roll call vote as follows:
Ayes: Hamilton, Eagar, Flores, Costa Beadle, Bugner, Kotsinis
Absent: Sutton

d. Resolution 2025/2026-2 To Determine the Estimate of Funds Needed for FY25-26.

Trustee Bugner moved and Treasurer Hamilton seconded that Resolution 2025/2026-2 To Determine the Estimate of Funds Needed for FY 25-26 be approved as presented.
The motion carried on a roll call vote as follows:
Ayes: Costa Beadle, Flores, Bugner, Eagar, Hamilton, Kotsinis
Absent: Sutton

e. Per Capita and Equalization Aid Grant Application requirements
   Executive Director Livergood gave an oral report.

f. Board of Trustees Quarterly Review: Evaluation and Goals
   President Kotsinis gave an oral report.

g. Executive Director Evaluation Timeline.
   Executive Director Livergood presented a written report in the packet.

h. Strategic Plan Progress Report Third Quarter 2025.
   Executive Director Livergood presented a written report in the packet.

i. Other Potentially actionable items: Agenda items for November 2025 Regular Meeting:
   i. Monthly Financial Statements for September 2025
   ii. Annual Levy Ordinance FY 25-26
   iii. Strategic Planning Process
   iv. Annual Audit and Financial Reports
   v. Board Policies TBD
   vi. Personnel Policies TBD
   vii. Per Capita and Equalization Aid Grant Requirements

Public Forum. None.

Announcements

a. By the Chair:
   i. Upcoming calendar
      1. National Friends of the Library Week: October 19-25, 2025.
      2. Friends of the Library Meeting, October 23, 2025, 1:00 p.m.
      3. Committee of the Whole, Tuesday, November 4, 2025, 7:00 p.m.
      4. Friends of the Library Booksale: Saturday, November 8, 2025.
      5. Regular Meeting, Tuesday, November 18, 2025, 7:00 p.m.
      6. Library Closed for Staff Development Day, Thursday, November 20, 2025.

Adjournment

Trustee Costa Beadle moved and Treasurer Hamilton seconded that the meeting be adjourned.
The motion carried on a voice vote.
Absent: Sutton

President Kotsinis adjourned the meeting at 8:08 p.m.

/s/ Kerry Eagar

Kerry Eagar, Secretary

Approved: November 18, 2025

/s/ Gina Ornelas

Gina Ornelas, Recording Secretary