

Warren-Newport Public Library District Board of Trustees

Regular Meeting

December 16, 2025 7:00 PM

McCullough Board Room

AGENDA

- I. Call to order, roll call and Determination of quorum. {<1}
- II. Pledge of Allegiance. {<1}
- III. Reading of the Mission Statement. {<1}
- IV. Public Comments, Correspondence and Communications. INFORMATION {20}
 - a. Public Comments.
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
 - b. Written:
 - i. Memoranda from legal counsel, if any
 - ii. Other
- V. Strategic Planning Update. INFORMATION AND POSSIBLE ACTION {60}
- VI. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION {3}
 - a. Report of Standing Committees: Committee of the Whole Building and Grounds Report November 12, 2025
 - b. Approval of payrolls for November 2025
 - c. Approval of bills payable for October 2025
 - d. Patron Suggestions November 2025
 - e. Approval of Board Policies:
 - i. 2040 Wage Scale
 - ii. 3065 Technology Use by the Public
 - iii. 4015 Sponsorships and Partnerships

MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.
- VII. Item(s) removed from consent agenda, if any. ACTION {3}

- VIII. President's report. INFORMATION {3}
- IX. Reports of other trustees. INFORMATION {5}
- X. Executive Director's report December 2025. INFORMATION {5}
- XI. Old Business
 - a. Facilities Plan update. INFORMATION {5}
 - b. WNPL Strategic Plan Quarterly update. INFORMATION {5}
 - c. FY 2025 Per Capita and Equalization Aid Grant – Illinois Public Library Standards update. INFORMATION {2}
- XII. New Business
 - a. Ordinance 2025/2026-7: Ordinance Authorizing the Acceptance of the Contract and Bylaws Document of the Intergovernmental Personnel Benefit Cooperative and Authorizing Membership in the IPBC by the Warren-Newport Public Library District. ACTION {10}
MOTION: THAT ORDINANCE 2025/2026-7 BE APPROVED AS PRESENTED.
 - b. Secretary's Reports:
 - i. Minutes of Public Hearing for Levy FY25-26. ACTION {2}
MOTION: THAT THE MINUTES OF PUBLIC HEARING FOR LEVY FY25-26 BE APPROVED AS PRESENTED.
 - ii. Minutes of Regular Meeting November 18, 2025. ACTION {2}
MOTION: THAT THE MINUTES OF REGULAR MEETING NOVEMBER 18, 2025 BE APPROVED AS PRESENTED.
 - iii. Minutes of Executive Session November 18, 2025, to remain closed to the public. ACTION {2}
MOTION: THAT THE MINUTES OF EXECUTIVE SESSION NOVEMBER 18, 2025 BE APPROVED TO REMAIN CLOSED TO THE PUBLIC.
 - iv. Minutes of Executive Session December 2, 2025, to remain closed to the public. ACTION {2}
MOTION: THAT THE MINUTES OF EXECUTIVE SESSION DECEMBER 2, 2025 BE APPROVED TO REMAIN CLOSED TO THE PUBLIC.

- c. Reports of Standing Committees. Committee of the Whole December 2, 2025. ACTION {2}:
 - i. Finance
 - ii. Building and Grounds
 - iii. Policy
 - iv. Personnel
 - v. General and Summary
- d. Monthly Financials Statements for October 2025. ACTION {5}
MOTION: THAT THE BOARD APPROVED THE MONTHLY FINANCIALS STATEMENTS FOR OCTOBER 2025 AS PRESENTED.
- e. Treasurer's Report of Annual Receipts and Disbursements for FY 2024/2025. ACTION {5}
MOTION: THAT THE TREASURER'S REPORT OF ANNUAL RECEIPTS AND DISBURSEMENTS FOR FY 2024-2025 BE APPROVED AS PRESENTED
- f. Semi-Annual Review of Closed Session Minutes. INFORMATION {5}
- g. Other potentially actionable items: Agenda items for January 2025 Regular Meeting. INFORMATION {5}
 - i. Monthly Financial Statements for November 2025
 - ii. Semi-Annual Review of Closed Session Minutes
 - iii. Per Capita & Equalization Aid Grant Application
 - iv. Tax Abatement for Debt Service Ordinance
 - v. Board Policies
 - 1. 3050 Meeting Rooms
 - 2. 4030 FOIA
 - vi. Personnel Policies TBD
 - vii. Other

XIII. Public forum {15}

The Board of Trustees allows up to 15 minutes for Public Forum. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.

XIV. Announcements {5}

- a. By the chair:
 - i. Communications to the public
 - ii. Upcoming calendar:

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Individuals requiring special accommodations as specified by the American with Disabilities Act are requested to notify the Library Director at 847-244-5150 ext.3101 at least 48 hours in advance of this meeting date.

1. Special Board Meeting, Monday, December 22, 2025, 10:00 a.m.
2. Library Closed for Christmas Eve, Wednesday, December 24, 2025.
3. Library Closed for Christmas Day, Thursday, December 25, 2025.
4. Library Closed for New Year's Eve, Wednesday, December 31, 2025.
5. Library Closed for New Year's Day, Thursday, January 1, 2026.
6. Regular Board Meeting, Tuesday, January 20, 2026, 7:00 p.m.
7. Next Committee of the Whole Meeting, Tuesday, February 3, 2026,

b. By other trustees or the director

- XV. Enter into Executive Session [5ILCS 120/2.(c)(1)] to review the performance of specific employee of the public body. {30}

MOTION: THAT THE BOARD ENTER INTO EXECUTIVE SESSION [5ILCS 120/2.(c)(1)] TO REVIEW THE PERFORMANCE OF SPECIFIC EMPLOYEE OF THE PUBLIC BODY WITH EXECUTIVE DIRECTOR LIVERGOOD PRESENT.

- XVI. Reconvene to Regular Meeting. ACTION {<1}

- XVII. Motion as a result of Executive Session. POSSIBLE ACTION {5}

- XVIII. Adjournment. ACTION {<1}

MOTION: THAT THE MEETING BE ADJOURNED.

{Estimated total duration 188 minutes}