Empowering our community by connecting people to information, ideas, and opportunities. – Mission statement approved by the Board of Trustees, January 20, 2026.

Warren-Newport Public Library District

Lake County, Illinois

Board of Trustees

George Kotsinis, President
Celeste Flores, Vice President
Kerry Eagar, Secretary
Wendy Hamilton, Treasurer
Bonnie Sutton, Trustee
Caroline Costa Beadle, Trustee
Lauren Bugner, Trustee

Regular Board Meeting Minutes

Tuesday, February 10, 2026
McCullough Board Room

Call to Order, Roll Call, and Determination of Quorum

President Kotsinis called the Meeting to order at 7:00 p.m.

Trustees present: Bugner, Costa Beadle, Eagar, Kotsinis, Hamilton and Sutton.

Trustees absent: Flores.

Also present: Recording Secretary Gina Ornelas, Rebekah Raleigh, Katie Troyer and Smruti Savarkar.

Present via video conference: Executive Director Ryan Livergood and Shaun Kelly.

Pledge of Allegiance

President Kotsinis led those present in the pledge of Allegiance.

Reading of Mission Statement

President Kotsinis read the Mission Statement aloud.

Public Comments, Correspondence and Communications. None.

Consent Agenda

a. Secretary's Report: Minutes of Regular Meeting January 20, 2026
b. Approval of payrolls for January 2026
c. Approval of bills payable for December 2025
d. Patron Suggestions January 2026

Trustee Sutton moved and Secretary Eagar seconded that the Consent Agenda be approved as presented.

The motion carried on a voice vote.

Absent: Flores

President's Report

President Kotsinis presented a written report in the packet.

Reports of Other Trustees

Treasurer Hamilton last meeting volunteered to ask her daughter, Simone, to bring a pony for the petting zoo. Simone is unavailable as she will be returning to Texas.

Simone will source pony options. Treasurer Hamilton will share any related information with Rebekah Raleigh, Director of Public Services, for coordination.

Executive Director's Report February 2026

Executive Director Livergood presented a written report in the packet.

Old Business

a. Facilities Plan Update, Including Acceptance of Furniture Proposals.

Executive Director Livergood presented a written report in the packet.

President Kotsinis moved and Trustee Bugner seconded that the Board accept the proposal for ***General furnishing*** submitted for contract **1** from *Henricksen* with Bond, for the total amount of $***255,594.41*** as presented.
The motion carried on a roll call vote as follows:
Ayes: Hamilton, Costa Beadle, Sutton, Eagar, Bugner, Kotsinis
Absent: Flores

President Kotsinis moved and Trustee Sutton seconded that the Board accept the proposal for ***Seating*** submitted for contract **2** from *Forward Space* with Bond, for the total amount of $***36,695.58*** as presented.
The motion carried on a roll call vote as follows:
Ayes: Eagar, Hamilton, Bugner, Sutton, Costa Beadle, Kotsinis
Absent: Flores

President Kotsinis moved and Secretary Eagar seconded that the Board accept the proposal for ***Learning Future*** submitted for contract **3** from *Henricksen* with Bond, for the total amount of $***138,634.56*** as presented.
The motion carried on a roll call vote as follows:
Ayes: Costa Beadle, Bugner, Sutton, Eagar, Hamilton, Kotsinis
Absent: Flores

President Kotsinis moved and Treasurer Hamilton seconded that the Board accept the proposal for ***Custom Furniture*** submitted for contract **4** from *Library Furniture International* with Bond, for the total amount of $***129,979.83*** as presented.
The motion carried on a roll call vote as follows:
Ayes: Hamilton, Costa Beadle, Sutton, Eagar, Bugner, Kotsinis
Absent: Flores

President Kotsinis moved and Trustee Costa Beadle seconded that the Board accept the proposal for ***Bookstacks*** submitted for contract **5** from *Henricksen* with Bond, for the total amount of $***53,138.01*** as presented.

The motion carried on a roll call vote as follows:

Ayes: Eagar, Hamilton, Bugner, Sutton, Costa Beadle, Kotsinis

Absent: Flores

President Kotsinis moved and Trustee Sutton seconded to create a contingency for the interior furniture project of the amount of $***20,000.00*** to be managed by the Warren-Newport Public Library with assistance from Engberg Anderson.

The motion carried on a roll call vote as follows:

Ayes: Costa Beadle, Eagar, Bugner, Hamilton, Sutton, Kotsinis

Absent: Flores

New Business

a. Monthly Financial Statements for December 2025

Executive Director Livergood presented a written report in the packet.

Trustee Sutton moved and Treasurer Hamilton seconded that the Board approve the Monthly Financial Statements for December 2025 as presented.

The motion carried on a roll call vote as follows:

Ayes: Sutton, Hamilton, Costa Beadle, Eagar, Bugner, Kotsinis

Absent: Flores

b. Initial Overview of Potential Capital Projects for FY 26-27

Executive Director Livergood presented a written report in the packet.

c. Approval of Board Policy 3015 Materials Selection

Secretary Eagar moved and Trustee Sutton seconded that the Board approve Board Policy 3015 Materials Selection as presented.

The motion carried on a voice vote.

Absent: Flores

d. Approval of Board Policy 3035 Reference and Reader's Advisory Services

Trustee Bugner moved and Treasurer Hamilton seconded that the Board approve Board Policy 3035 Reference and Reader's Advisory Services as presented.

The motion carried on a voice vote.

Absent: Flores

e. Approval of Personnel Policy 505 Smoking

President Kotsinis moved and Secretary Eagar seconded that the Board approve Personnel Policy 505 Smoking as presented.

The motion carried on a voice vote.

Absent: Flores

f. Approval of Personnel Policy 510 Emergency Closings

President Kotsinis moved and Trustee Costa Beadle seconded that the Board approve Personnel Policy 510 Emergency Closings as presented.

The motion carried on a voice vote.

Absent: Flores

Other Potentially actionable items for March 2026 Regular Meeting:

a. Monthly Financial Statements for January 2026
b. Potential capital projects for FY 26-27: review and discussion
c. Board Self-evaluation and Goals
d. Executive Director Quarterly Review
e. Board Policy 3007 Standards of Public Services

f. Personnel Policies TBD

Public Forum.

Secretary Eagar recently visited the Waukegan Public Library where she observed an interactive magnetic board similar to one previously discussed by Library Director Ryan Livergood at a Friends of the Library meeting. Ryan has expressed interest in adding this engaging tool to the library's offering and has invited the Friends to consider funding its purchase.

Announcements

a. Upcoming calendar
    i. Friends of the Library Book Sale, Saturday, February 14, 2026, 10:00 a.m.
    ii. Library Closed to the Public for Construction, February 17-19, 2026.
    iii. Friends of the Library Meeting, February 26, 2026, 1:00 p.m.
    iv. Committee of the Whole Meeting, Tuesday, March 3, 2026.
    v. Regular Board Meeting, Monday, March 16, 2026, 7:00 p.m.
    vi. Youth Spaces and Meeting Rooms are not available from Tuesday, February 17, to June Early June 2026.
    vii. Library Open at 12:00 p.m. weekdays for Public, February 20 – March 6, 2026.
    viii. Library Open with Modified access, Mid-April – Early June, 2026.
    ix. Soft Opening of the Library June 2026
    x. Ribbon Cutting Grand Opening July 25, 2026

Adjournment

Trustee Costa Beadle moved and Trustee Bugner seconded that the meeting be adjourned.

The motion carried on a voice vote.

Absent: Flores

President Kotsinis adjourned the meeting at 8:17 p.m.

/s/ Kerry Eagar

Kerry Eagar, Secretary

Approved: March 16, 2026

/s/ Gina Ornelas

Gina Ornelas, Recording Secretary