# *Policy 4010 Friends of the Library*

Warren-Newport Public Library District
Lake County, Illinois
Board of Trustees

## ARTICLE 1. PHILOSOPHY

The Board of Trustees of the Warren-Newport Public Library District (WNPLD) believes that the Friends of the Library (FOL) is a worthwhile community organization and is of benefit to WNPLD.

## ARTICLE 2. AUTONOMY

The Board understands and acknowledges the following:

- FOL is an organization that operates independently of WNPLD.
- FOL maintains its own Board, goals, and purposes.
- FOL has no authority to act on behalf of WNPLD.
- FOL is comprised solely of volunteers distinct and separate from WNPLD personnel and the Board of Trustees.
- To avoid a conflict of interest, Trustees who are also FOL members shall refrain from voting on all matters pertaining to FOL.

## ARTICLE 3. FINANCIAL

Operating expenses of WNPLD are provided through allocation of tax monies that are audited by an independent auditor. FOL funds and WNPLD funds shall not be commingled or integrated except that donations to WNPLD from FOL may be accepted by the Board, whereupon such donations shall become solely the funds of the WNPLD.

FOL may restrict or limit the use of FOL donations; such gifts shall be kept as separate funds for WNPLD audit and bookkeeping purposes.

**ARTICLE 4. COOPERATION**

The Board wishes to cooperate with FOL on all FOL activities that are consistent with the goals, interests, and mission of WNPLD. Library personnel may perform duties or functions on behalf of FOL when they are authorized to do so by the Executive Director or their designee.

Adopted: April 12, 2005
Reviewed/Revised: November 20, 2012; November 19, 2013; June 16, 2015; February 20, 2018; July 19, 2022; May 19, 2026