Empowering our community by connecting people to information, ideas, and opportunities. – Mission statement approved by the Board of Trustees, January 20, 2026.

Warren-Newport Public Library District
Lake County, Illinois
Board of Trustees

George Kotsinis, President
Celeste Flores, Vice President
Kerry Eagar, Secretary
Wendy Hamilton, Treasurer
Bonnie Sutton, Trustee
Caroline Costa Beadle, Trustee
Lauren Bugner, Trustee

Regular Board Meeting Minutes

Monday, April 21, 2026

224 N. O'Plaine Rd. Gurnee, IL 60031

McCullough Board Room

Call to Order, Roll Call, and Determination of Quorum

President Kotsinis called the Meeting to order at 7:00 p.m.

Trustees present: Bugner, Eagar, Flores, Hamilton, Kotsinis and Sutton.

Trustees absent: Costa Beadle.

Also present: Executive Director Ryan Livergood, Rebekah Raleigh, Katie Troyer and Smruti Savarkar.

Pledge of Allegiance

President Kotsinis led those present in the pledge of Allegiance.

Reading of Mission Statement

President Kotsinis read the Mission Statement aloud.

Public Comments, Correspondence and Communications. None.

Consent Agenda

a. Approval of payrolls for March 2026
b. Approval of bills payable for February 2026
c. Patron Suggestions March 2026
d. Approval of Board Policy 1055 Public Participation at Library Board Meetings
e. Approval of Personnel Policy 503 Infectious Disease Mitigation

Vice President Flores moved and Secretary Eagar seconded that the Consent Agenda be approved as presented.

The motion carried on a voice vote.

Absent: Costa Beadle

President's Report

President Kotsinis presented a written report in the packet.

Reports of Other Trustees

Vice President Flores and Secretary Eagar attended the LACONI Trustee Banquet on April 17, 2026.

Also, Vice President Flores and President Kotsinis attended to Maker Faire hosted by College of Lake County, over the weekend.

Executive Director's Report April 2026

Executive Director Livergood presented a written report in the packet.

Old Business

a. Facilities Plan Update

Executive Director Livergood presented a written report in the packet.

New Business

a. Approval of Ordinance 2025/2026-9 Amending Budget & Appropriation Ordinance for Fiscal Year 2025-2026

President Kotsinis moved and Treasurer Hamilton seconded that the Board approve Ordinance 2025/2026-9 Amending Budget & Appropriation Ordinance for Fiscal Year 2025-2026 as presented.

The motion carried on a roll call vote as follows:

Ayes: Bugner, Eager, Flores, Hamilton, Sutton, Kotsinis

Absent: Costa Beadle

b. Approval of Secretary's Reports:

i. Minutes of Regular Meeting March 16, 2026

Trustee Sutton moved and Vice President Flores seconded that the Minutes of Regular Meeting March 16, 2026 be approved as presented.

The motion carried on a roll call vote as follows:

Ayes: Eagar, Hamilton, Bugner, Sutton, Flores, Kotsinis

Absent: Costa Beadle

ii. Minutes of Executive Session April 7, 2026

Secretary Eagar moved and President Kotsinis seconded that the Minutes of Executive Session April 7, 2026 be approved to remain closed to the public.

The motion carried on a roll call vote as follows:

Ayes: Bugner, Flores, Eagar, Hamilton, Kotsinis

Abstain: Sutton

Absent: Costa Beadle

c. Reports of Standing Committees. Committee of the Whole April 7, 2026

i. Finance

ii. Building and Grounds

iii. Policy

iv. Personnel, General and Summary

Vice President Flores moved and Trustee Bugner seconded that the Board approve the Reports of Committee of the Whole April 7, 2026 as presented.

The motion carried on a roll call vote as follows:

Ayes: Hamilton, Bugner, Flores, Eagar, Kotsinis

Abstain: Sutton

Absent: Costa Beadle

d. Monthly Financial Statements for February 2026

Treasurer Hamilton moved and Secretary Eagar seconded that the Board approve the Monthly Financial Statements for February 2026.

The motion carried on a roll call vote as follows:

Ayes: Sutton, Flores, Hamilton, Eagar, Bugner, Kotsinis

Absent: Costa Beadle

e. Approval of Personnel Policy 507 Overtime

Trustee Bugner moved and Trustee Sutton seconded that Personnel Policy 507 Overtime be approved as presented.

The motion carried on a roll call vote as follows:

Ayes: Flores, Hamilton, Eagar, Bugner, Sutton, Kotsinis

Absent: Costa Beadle

f. Board of Trustees Goals for Fiscal Year 2026-2027

Goal # 1: Board Enactment – Standard training

Goal # 2: Community Advocacy

Goal # 3: Board Succession Planning

g. Other Potentially actionable items: Agenda items for May 2026 Regular Meeting:

i. Monthly Financial Statements for March 2026

ii. Review the latest Fiscal Year 2026-2027 Budget Draft and discussion

iii. Facilities improvement update

iv. Board Self-evaluation and Goals

v. Board Policy 3045 The Vault

vi. Board Policy 3046 The Point

vii. Board Policy 3047 Coco's Cove

viii. Personnel Policy 514 Visitors in the Workplace

ix. Personnel Policy 705 Personal Appearance

x. Finalize Board Goals

Public Forum. None.

Announcements

a. Upcoming Calendar

i. National Library Week, April 19-25, 2026.

ii. Committee of the Whole Meeting, Tuesday, May 5, 2026.

iii. Library Closed for Mother's Day, Sunday May 10, 2026.

iv. Regular Board Meeting, Tuesday, May 19, 2026, 7:00 p.m.

v. Library Closed Sunday before Memorial Day, May 24, 2026.

vi. Library Closed Memorial Day, May 25, 2026

vii. Friends of the Library Meeting, May 28, 2026, 1:00 p.m.

viii. Library Open with Modified access, Mid-April – Early June, 2026.

ix. Soft Opening of the Library June 2026

x. Ribbon Cutting Grand Opening July 25, 2026

Adjournment

Vice President Flores moved and Trustee Sutton seconded that the meeting be adjourned.

The motion carried on a voice vote.

Absent: Costa Beadle

President Kotsinis adjourned the meeting at 7:44 p.m.

/s/Kerry Eagar

Kerry Eagar, Secretary

Approved: May 19, 2026

/s/Rebekah Raleigh

Rebekah Raleigh, Recording Secretary