Empowering our community by connecting people to information, ideas, and opportunities. – Mission statement approved by the Board of Trustees, January 20, 2026.

Warren-Newport Public Library District

Lake County, Illinois

Board of Trustees

George Kotsinis, President
Celeste Flores, Vice President
Kerry Eagar, Secretary
Wendy Hamilton, Treasurer
Bonnie Sutton, Trustee
Caroline Costa Beadle, Trustee
Lauren Bugner, Trustee

Regular Board Meeting Minutes

Monday, March 16, 2026
224 N. O'Plaine Rd. Gurnee, IL 60031
McCullough Board Room

Call to Order, Roll Call, and Determination of Quorum

President Kotsinis called the Meeting to order at 7:00 p.m.

Trustees present: Bugner, Eagar, Flores, Kotsinis and Sutton.

Trustees absent: Costa Beadle.

Trustees present via video conference: Hamilton.

Also present: Executive Director Ryan Livergood, and Recording Secretary Gina Ornelas.

Pledge of Allegiance

President Kotsinis led those present in the pledge of Allegiance.

Reading of Mission Statement

President Kotsinis read the Mission Statement aloud.

Public Comments, Correspondence and Communications. None.

President Kotsinis moved and Trustee Sutton seconded to allow Treasurer Hamilton attend the meeting via video conference due to illness.

The motion carried on a roll call vote as follows:

Ayes: Bugner, Eagar, Flores, Kotsinis, Sutton

Absent: Costa Beadle, Hamilton

Trustee Hamilton joined the meeting via video conference at 7:04 p.m.

Consent Agenda

a. Approval of payrolls for February 2026
b. Approval of bills payable for January 2026
c. Patron Suggestions February 2026

Secretary Eagar moved and Vice President Flores seconded that the Consent Agenda be approved as presented.

The motion carried on a roll call vote as follows:

Ayes: Bugner, Eagar, Flores, Hamilton, Sutton, Kotsinis

Absent: Costa Beadle

President's Report

President Kotsinis presented a written report in the packet.

Reports of Other Trustees. None.

Executive Director's Report March 2026

Executive Director Livergood presented a written report in the packet.

Old Business

Facilities Plan Update.
Executive Director Livergood presented a written report in the packet.

New Business

a. Approval of Secretary's Report: Minutes of Regular Meeting February 10, 2026

President Kotsinis moved and Trustee Sutton seconded that the Minutes of Regular Meeting February 10, 2026 be approved as presented.

The motion carried on a roll call vote as follows:

Ayes: Sutton, Hamilton, Eagar, Bugner, Kotsinis

Abstain: Flores

Absent: Costa Beadle

b. Reports of Standing Committees. Committee of the Whole March 3, 2026
    i. Finance
    ii. Building and Grounds
    iii. Policy
    iv. Personnel, General and Summary

President Kotsinis moved and Vice President Flores seconded that the Board approve the Reports of Committee of the Whole March 6, 2026 as presented.

The motion carried on a roll call vote as follows:

Ayes: Sutton, Flores, Hamilton, Eagar, Bugner, Kotsinis

Absent: Costa Beadle

c. Monthly Financial Statements for January 2026

Trustee Sutton moved and Trustee Bugner seconded that the Board approve the Monthly Financial Statements for January 2026.

The motion carried on a roll call vote as follows:

Ayes: Sutton, Flores, Hamilton, Eagar, Bugner, Kotsinis

Absent: Costa Beadle

d. Approval of Board Policy 3007 Standards of Public Service

Trustee Sutton moved and Vice President Flores seconded that Board Policy 3007 Standards of Public Service be approved as presented.

The motion carried on a roll call vote as follows:

Ayes: Flores, Hamilton, Eagar, Bugner, Sutton, Kotsinis

Absent: Costa Beadle

e. Executive Director Quarterly Review

Executive Director Livergood presented a written report in the packet.

f. Other Potentially actionable items: Agenda items for April 2026 Regular Meeting:
    i. Monthly Financial Statements for February 2026
    ii. Facilities improvement update
    iii. Budget Draft for FY 26-27 presentation
    iv. Board Self-evaluation and Goals
    v. Executive Director Quarterly Review
    vi. Board Policy 1055 Public Participation at Library Board Meetings
    vii. Personnel Policies
        1. 503 Vaccinations
        2. 507 Overtime

Public Forum. None.

Announcements

Upcoming calendar

a. Committee of the Whole Meeting, Tuesday, April 7, 2026.
b. Regular Board Meeting, Monday, April 21, 2026, 7:00 p.m.
c. Youth Spaces and Meeting Rooms are not available from Tuesday, February 17, to June Early June 2026.
d. Library Open with Modified access, Mid-April – Early June, 2026.
e. Soft Opening of the Library June 2026
f. Ribbon Cutting Grand Opening July 25, 2026

Adjournment

Vice President Flores moved and Trustee Bugner seconded that the meeting be adjourned.

The motion carried on a voice vote.

Absent: Costa Beadle

President Kotsinis adjourned the meeting at 7:28 p.m.

/s/Kerry Eagar

Kerry Eagar, Secretary

Approved: April 21, 2026

/s/Gina Ornelas

Gina Ornelas, Recording Secretary