Empowering our community by connecting people to information, ideas, and opportunities. – Mission statement approved by the Board of Trustees, January 20, 2026.

Warren-Newport Public Library District
Lake County, Illinois
Board of Trustees

George Kotsinis, President
Celeste Flores, Vice President
Kerry Eagar, Secretary
Wendy Hamilton, Treasurer
Bonnie Sutton, Trustee
Caroline Costa Beadle, Trustee
Lauren Bugner, Trustee

Regular Board Meeting Minutes

Tuesday, May 19, 2026

224 N. O'Plaine Rd. Gurnee, IL 60031

McCullough Board Room

Call to Order, Roll Call, and Determination of Quorum

President Kotsinis called the Meeting to order at 7:00 p.m.

Trustees present: Bugner, Eagar, Flores, Hamilton, Kotsinis and Sutton.

Trustees absent: Costa Beadle.

Also present: Executive Director Ryan Livergood, Gina Ornelas Recording Secretary, Rebekah Raleigh, Katie Troyer, Smruti Savarkar and Jen Hoy.

Pledge of Allegiance

President Kotsinis led those present in the pledge of Allegiance.

Reading of Mission Statement

President Kotsinis read the Mission Statement aloud.

Public Comments, Correspondence and Communications. None.

Consent Agenda

a. Approval of payrolls for April 2026
b. Approval of bills payable for March 2026
c. Patron Suggestions April 2026
d. Approval of Board Policy
    - 4003 Non-Profit Charitable Collection of Goods
    - 4010 Friends of the Library
e. Approval of Personnel Policy 514 Visitors in the Workplace

Vice President Flores moved and Treasurer Hamilton seconded that the Consent Agenda be approved as presented.

The motion carried on a voice vote.

Absent: Costa Beadle

President's Report

President Kotsinis presented a written report in the packet.

Reports of Other Trustees

Trustee Bugner's children visited the workshop to create bookmarks, which they gave to her for Mother's Day. The kids had a lot of fun making them, and Trustee Bugner love the thoughtful, handmade gifts.

Executive Director's Report May 2026

Executive Director Livergood presented a written report in the packet.

Old Business

a. Facilities Plan Update

Executive Director Livergood presented a written report in the packet.

New Business

a. Secretary's Reports. Minutes of Regular Meeting April 21, 2026.

Trustee Bugner moved and Trustee Sutton seconded that the Minutes of Regular Meeting April 21, 2026 be approved as amended.

The motion carried on a voice vote.

Absent: Costa Beadle

b. Reports of Standing Committees. Committee of the Whole May 5, 2026

- Finance
- Building and Grounds
- Policy
- Personnel, General and Summary

Vice President Flores moved and Trustee Sutton seconded that the Board approve the Reports of Committee of the Whole May 5, 2026 as presented.

The motion carried on a roll call vote as follows:

Ayes: Hamilton, Bugner, Eagar, Sutton, Kotsinis

Abstain: Flores

Absent: Costa Beadle

c. Monthly Financial Statements for March 2026

Treasurer Hamilton moved and Trustee Bugner seconded that the Board approve the Monthly Financial Statements for March 2026.

The motion carried on a roll call vote as follows:

Ayes: Sutton, Flores, Hamilton, Eagar, Bugner, Kotsinis

Absent: Costa Beadle

d. Approval of Personnel Policy 705 Professional Appearance Standards

Trustee Sutton moved and Secretary Eagar seconded that Personnel Policy 705 Professional Appearance Standards be approved as presented.

The motion carried on a roll call vote as follows:

Ayes: Flores, Hamilton, Eagar, Bugner, Sutton, Kotsinis

Absent: Costa Beadle

Other Potential Action Items

a. Agenda items for the June 2026 Regular Meeting:

- Monthly Financial Statements for April 2026
- Final Fiscal Year 2026-2027 Budget
- Ordinance Annual Meeting Schedule for Fiscal Year 2026-2027
- Ordinance Transfer to the Special Reserve Fund
- Facilities improvement update
- Board Policy 3045 The Vault
- Board Policy 3046 The Point
- Board Policy 3047 Coco's Cove
- Personnel Policies – To Be Determined
- Executive Director Quarterly Review- Evaluation and Goals

Public Forum. None.

Announcements by the Chair

a. Upcoming Calendar

- Library Closed Sunday before Memorial Day, May 24, 2026.
- Library Closed Memorial Day, May 25, 2026
- Friends of the Library Meeting, May 28, 2026, 1:00 p.m.
- Committee of the Whole, June 2, 2026, 7:00 p.m.

- Regular Board Meeting, June 16, 2026, 7:00 p.m.
- Library Open with Modified access, Mid-April – Early June, 2026.
- Soft Opening of the Library June 2026
- Ribbon Cutting Grand Opening July 25, 2026

Adjournment

Vice President Flores moved and Trustee Sutton seconded that the meeting be adjourned.

The motion carried on a voice vote.

Absent: Costa Beadle

President Kotsinis adjourned the meeting at 7:39 p.m.

/s/Kerry Eagar

Kerry Eagar, Secretary

Approved: June 16, 2026

/s/Gina Ornelas

Gina Ornelas, Recording Secretary