Empowering our community by connecting people to information, ideas, and opportunities. – Mission statement approved by the Board of Trustees, January 20, 2026.

Warren-Newport Public Library District

Lake County, Illinois

Board of Trustees

George Kotsinis, President
Celeste Flores, Vice President
Kerry Eagar, Secretary
Wendy Hamilton, Treasurer
Bonnie Sutton, Trustee
Caroline Costa Beadle, Trustee
Lauren Bugner, Trustee

# Regular Board Meeting Minutes

## Tuesday, July 21, 2026

224 North O'Plaine Road, Gurnee, IL 60031
McCullough Board Room

**Call to Order, Roll Call, and Determination of Quorum**

President Kotsinis called the Meeting to order at 7:00 p.m.

Trustees present: Bugner, Costa Beadle, Eagar, Hamilton, Kotsinis and Sutton.
Trustees absent: Flores.
Also present: Executive Director Ryan Livergood, Gina Ornelas, Recording Secretary, Rebekah Raleigh, Katie Troyer, Smruti Savarkar and Shaun Kelly.

**Pledge of Allegiance**

President Kotsinis led those present in the pledge of Allegiance.

**Reading of Mission Statement**

President Kotsinis read the Mission Statement aloud.

**Public Comments, Correspondence and Communications**

a. Public Comments. None.
b. Written:
    - Memoranda from WNPL Attorney Ritzman regarding the dates relevant to election of Library Trustees at the Consolidated Election scheduled for April 6, 2027.
    - Notice of Annexation from Ottosen DiNolfo Hasenbalg & Castaldo, LTD.
    - Invitation to the Village of Gurnee Intergovernmental Picnic.
    - Invitation to the Gurnee Days Honoree Ceremony.

**Consent Agenda**

a. Report of Standing Committees: Committee of the Whole Building and Grounds Report June 2, 2026
b. Reports of Standing Committees. Committee of the Whole July 7, 2026:
    - Finance
    - Building and Grounds
    - Policy
    - Personnel, General and Summary
c. Monthly Financial Statements for May 2026
d. Approval of payrolls for June 2026
e. Approval of bills payable for May 2026
f. Patron Suggestions June 2026
g. Approval of Board Policy 4030 Freedom of Information Act (FOIA)
h. Approval of Personnel Policies:
    - 516 Technology and Electronic Communications
    - 522 Workplace Violence Prevention

Secretary Eagar moved and Treasurer Hamilton seconded that the Consent Agenda be approved as presented.

The motion carried on a voice vote.

Absent: Flores

**President's Report**

President Kotsinis presented a written report in the packet.

**Reports of Other Trustees**

Trustee Bugner visited the new spaces with her children, and they loved it and really had fun.

**Executive Director's Report June 2026**

Executive Director Livergood presented a written report in the packet.

**Old Business**

a. Facilities Plan Update

Executive Director Livergood presented a written report in the packet.

**New Business**

a. Outdoor programing space landscape architect proposals.

Executive Director Livergood presented a written report in the packet.

President Kotsinis moved and Trustee Bugner seconded that to award the contract for $10,000.00 to Vignocchi Landscape Architects & Contractors, and Engberg Anderson Architects to complete the outdoor programing space.

The motion carried on a roll call vote as follows:

Ayes: Eagar, Sutton, Hamilton, Costa Beadle, Bugner, Kotsinis

Absent: Flores

b. Secretary's Reports. Minutes of Regular Meeting June 16, 2026.

Trustee Sutton moved and Treasurer Hamilton seconded that the Board approve the Minutes of Regular Meeting June 16, 2026 as presented.

The motion carried on a roll call vote as follows:

Ayes: Sutton, Eagar, Hamilton, Costa Beadle, Bugner, Kotsinis

Absent: Flores

c. Ordinance 2026/2027-1 Building and Maintenance Tax for Fiscal Year 2026-2027

Treasurer Hamilton moved and President Kotsinis seconded that the Board approve Ordinance 2026/2027-1 Building and Maintenance Tax for Fiscal Year 2026-2027 as presented.

The motion carried on a roll call vote as follows:

Ayes: Bugner, Eagar, Sutton, Hamilton, Costa Beadle, Kotsinis

Absent: Flores

d. Ordinance 2026/2027-2 Non-Resident Library Card Program

Trustee Bugner moved and Trustee Costa Beadle seconded that the Board approve the Ordinance 2026/2027-2 Non-Resident Library Card Program as presented.

The motion carried on a roll call vote as follows:

Ayes: Costa Beadle, Eagar, Hamilton, Sutton, Bugner, Kotsinis

Absent: Flores

e. Ordinance 2026/2027-3 Tentative Budget and Appropriation for Fiscal Year 2026-2027

Trustee Sutton moved and Trustee Costa Beadle seconded that the Board approve Ordinance 2026/2027-3 Tentative Budget and Appropriation for Fiscal Year 2026-2027 as presented.

The motion carried on a roll call vote as follows:

Ayes: Hamilton, Bugner, Costa Beadle, Sutton, Eagar, Kotsinis

Absent: Flores

f. Setting the Public Hearing for the Annual Budget and Appropriation for Fiscal Year 2026-2027

Trustee Costa Beadle moved and President Kotsinis seconded that the Public Hearing for the Annual Budget and Appropriation for Fiscal Year 2026-2027 be set for Tuesday, September 15, 2026 at 7:00 p.m.

The motion carried on a roll call vote as follows:

Ayes: Costa Beadle, Hamilton, Eagar, Bugner, Sutton, Kotsinis
Absent: Flores

g. Approval of Semi-annual Review of Closed Session Minutes

Secretary Kerry moved and Trustee Bugner seconded that the Semi-annual Review of Closed Session Minutes be approved as presented.
The motion carried on a roll call vote as follows:
Ayes: Eagar, Bugner, Costa Beadle, Hamilton, Sutton, Kotsinis
Absent: Flores

h. Board of Trustees Quarterly Review: Self-evaluation and Goals Progress Report

Executive Director Livergood presented a written report in the packet.

**Other Potential Action Items**

a. Agenda items for the August 2026 Regular Meeting:
   - Monthly Financial Statements for June 2026
   - 2026 Illinois Public Library Annual Report for Fiscal Year 2025-2026
   - Annual Audit of WNPL Financial Statements Information
   - Strategic Planning update
   - Board Policy
     - 3057 Art Collection
     - 3067 Flags on WNPL Property
   - Personnel Policies – To Be Determined

**Public Forum.** None.

**Announcements by the Chair**

a. Upcoming Calendar
   - Our Library Reimagined - Ribbon Cutting Ceremony, Saturday, July 25, 2026, 12:30 1:00 p.m.

- Back to School Bash – Resource Fair, Saturday, July 25, 2026, 1:00 – 3:00 p.m.
- Committee of the Whole Meeting, Tuesday, August 4, 2026.
- Gurnee Days Parade, Saturday, August 8, 2026, 9:30 a.m.
- Friends of the Library Book Sale, Saturday August 8, 2026, 10:00 a.m. – 12:00 p.m.
- Regular Board Meeting, Tuesday, August 18, 2026, 7:00 p.m.

**Adjournment**

Trustee Sutton moved and Trustee Bugner seconded that the meeting be adjourned. The motion carried on a voice vote.
Absent: Flores

President Kotsinis adjourned the meeting at 7:55 p.m.

/s/Kerry Eagar
Kerry Eagar, Secretary

Approved: August 18, 2026

/s/Gina Ornelas
Gina Ornelas, Recording Secretary