Empowering our community by connecting people to information, ideas, and opportunities. – Mission statement approved by the Board of Trustees, January 20, 2026.

Warren-Newport Public Library District

Lake County, Illinois

Board of Trustees

George Kotsinis, President	Bonnie Sutton, Trustee
Celeste Flores, Vice President	Caroline Costa Beadle, Trustee
Kerry Eagar, Secretary	Lauren Bugner, Trustee
Wendy Hamilton, Treasurer	

Regular Board Meeting Minutes

Tuesday, September 15, 2026

224 North O'Plaine Road, Gurnee, IL 60031

McCullough Board Room

Call to Order, Roll Call, and Determination of Quorum

President Kotsinis called the Meeting to order at 7:16 p.m.

Trustees present: Costa Beadle, Eagar, Flores, Hamilton, Kotsinis and Sutton.
Trustees absent: Bugner.
Also present: Executive Director Ryan Livergood, Gina Ornelas, Recording Secretary, Rebekah Raleigh and Katie Troyer.

Pledge of Allegiance

President Kotsinis led those present in the pledge of Allegiance.

Reading of Mission Statement

President Kotsinis read the Mission Statement aloud.

Public Comments, Correspondence and Communications. None

Consent Agenda

a. Report of Standing Committees. Committee of the Whole Building and Grounds Report August 4, 2026.
b. Reports of Standing Committees. Committee of the Whole September 1, 2026:
    - Finance
    - Building and Grounds
    - Policy
    - Personnel, General and Summary
c. Monthly Financial Statements for July 2026
d. Approval of payrolls for August 2026
e. Approval of bills payable for July 2026
f. Patron Suggestions August 2026
g. Approval of Board Policies
    - 1025 Authority of Library Trustees
    - 2013 Audit
h. Approval of Personnel Policies:
    - 303 Vacation Benefits
    - 518 Workplace Monitoring
    - 528 Suggestions for Improvement

President Kotsinis removed item a. Committee of the Whole Building and Grounds August 4, 2026 from the Consent Agenda.

Vice President Flores moved and Secretary Eagar seconded that the Consent Agenda be approved as presented excluding item a. Building and Grounds Report for August 4, 2026.
The motion carried on a voice vote.
Absent: Bugner

President's Report

President Kotsinis presented a written report in the packet.

Reports of Other Trustees

Vice President Flores attended the Community Round Table for Diversity on Thursday, September 3, 2026.

Executive Director's Report September 2026

Executive Director Livergood presented a written report in the packet.

Old Business

a. Facilities Plan Update

Executive Director Livergood gave an oral report at the meeting.

New Business

a. Secretary's Reports. Minutes of Regular Meeting August 18, 2026.

Presidente Kotsinis moved and Vice President Flores seconded that the Board approve the Minutes of Regular Meeting August 18, 2026 as presented.

The motion carried on a roll call vote as follows:

Ayes: Sutton, Hamilton, Kotsinis

Abstain: Costa Beadle, Flores, Bugner

Absent: Bugner

b. Transfer of Funds from Corporate Fund to the Bond Fund

Treasurer Hamilton moved and Trustee Sutton seconded that the Board approve the transfer of $649,125 from the Corporate Fund to the Bond Fund.

The motion carried on a roll call vote as follows:

Ayes: Hamilton, Sutton, Flores, Eagar, Costa Beadle, Kotsinis

Absent: Bugner

c. Ordinance Budget and Appropriation for Fiscal Year 2026-2027

Treasurer Hamilton moved and Secretary Eagar seconded that the Board approve Ordinance 2026/2027-4 Budget and Appropriation for Fiscal Year 2026-2027 as presented.

The motion carried on a roll call vote as follows:

Ayes: Hamilton, Eagar, Costa Beadle, Flores, Sutton, Kotsinis

Absent: Bugner

d. Resolution 2026/2027-1 Proclamation Friends of the Library Week 2026

Trustee Sutton moved and Vice President Flores seconded that the Board approve Resolution 2026/2027-1 Proclamation: National Friends of the Library Week, October 18-24, 2026, as presented.

The motion carried on a roll call vote as follows:

Ayes: Eagar, Flores, Costa Beadle, Sutton, Hamilton, Kotsinis

Absent: Bugner

e. Approval of Board Policy 3050 Meeting Rooms

Vice President Flores moved and Treasurer Hamilton seconded that the Board approve Board Policy 3050 Meeting Rooms as presented.

The motion carried on a roll call vote as follows:

Ayes: Costa Beadle, Sutton, Hamilton, Eagar, Flores, Kotsinis

Absent: Bugner

f. Approval of Board Policy 3070 Food, Drink, and Food Allergies

Vice President Flores moved and Trustee Sutton seconded that the Board approve Board Policy 3070 Food, Drink, and Food Allergies as presented.

The motion carried on a roll call vote as follows:

Ayes: Flores, Costa Beadle, Sutton, Hamilton, Eagar, Kotsinis

Absent: Bugner

g. Approval of Library Closure for the Warren Township High School Homecoming Parade

Trustee Sutton moved and Trustee Costa-Beadle seconded that the Board approve the Library Closure on Saturday, September 26, 2026, from 9:00 a.m. to 10:30 a.m. for the Warren Township High School Homecoming Parade.

The motion carried on a roll call vote as follows:

Ayes: Hamilton, Costa Beadle, Sutton, Flores, Eagar, Kotsinis

Absent: Bugner

h. Approval of Furniture Purchase for Meeting Room Tables and Chairs

President Kotsinis moved and Secretary Eagar seconded that the Board approve the purchase of table, chairs, and podium in the total amount of $47,510.67, consisting of:

- $23,424.00 to Educational Environments through the OMNIA Cooperative Purchasing Agreement,
- $2,025.39 to BOS through the Sourcewell Cooperative Purchasing Agreement, and
- $22,061.28 to KI through the Sourcewell Cooperative Purchasing Agreement;

to waive the competitive bidding process as permitted under Section 2.04 of Board Policy 2025 Purchasing (Bids/Quotes) regarding joint purchases with other governmental agencies; and to authorize the Executive Director to execute all necessary documents related to these purchases, as presented.

The motion carried on a roll call vote as follows:

Ayes: Flores, Eagar, Hamilton, Costa Beadle, Sutton, Kotsinis

Absent: Bugner

i. Executive Director Quarterly Review: Evaluation and Goals

Executive Director Livergood presented a written report in the packet.

j. Strategic Planning Process Update

Executive Director Livergood presented a written report in the packet.

Other Potential Action Items

a. Agenda items for the October 2026 Regular Meeting:
   - Monthly Financial Statements for August 2026
   - Facilities Improvements Update
   - Resolution to Determine the Estimate of Funds Needed for Fiscal Year 2026-2027
   - Board Policies
     - 3001 Access to Materials
     - 3048 Workshop
   - Personnel Policies:
     - 305 Holidays
     - 307 Sick Leave Benefits
     - 526 Cell Phone Usage
     - 530 Remote Work
   - Board of Trustees Quarterly Review- Evaluation and Goals

Public Forum. None.

Announcements by the Chair

a. Upcoming Calendar
   - Library Closed for the Warren Township High School Homecoming Parade, Saturday, September 26, 2026, 9:00 to 10:30 a.m.
   - Banned Books Week 2026, October 4 -10, 2026.
   - 2026 ILA Annual Conference, October 6-8, 2026.
   - Regular Board Meeting, Tuesday, October 20, 2026, 7:00 p.m.
   - National Friends of the Library Week October 18-24, 2026.
   - Friends of the Library Meeting, Thursday, October 22, 2026.
   - Next Committee of the Whole Meeting, Wednesday, November 4, 2026, 7:00 p.m.

b. Announcements by Other Trustees or Director

Adjournment

Vice President Flores moved and Trustee Costa Beadle seconded that the meeting be adjourned.

The motion carried on a voice vote.

Absent: Bugner

President Kotsinis adjourned the meeting at 8:09 p.m.

/s/Kerry Eagar

Kerry Eagar, Secretary

Approved: October 20, 2026

/s/Gina Ornelas

Gina Ornelas, Recording Secretary