Empowering our community by connecting people to information, ideas, and opportunities. – Mission statement approved by the Board of Trustees, January 20, 2026.

Warren-Newport Public Library District
Lake County, Illinois
Board of Trustees

George Kotsinis, President
Celeste Flores, Vice President
Kerry Eagar, Secretary
Wendy Hamilton, Treasurer
Bonnie Sutton, Trustee
Caroline Costa Beadle, Trustee
Lauren Bugner, Trustee

Regular Board Meeting Agenda

Tuesday, November 17, 2026, 7:00 p.m.
224 North O'Plaine Road, Gurnee, Illinois 60031
McCullough Board Room

AGENDA ITEMS

Number in braces { } indicate estimated time in minutes

Call to Order, Roll Call and Determination of Quorum {1}

Pledge of Allegiance {1}

Reading of the Mission Statement {1}

Public Comments, Correspondence and Communications. Information {20}

1. Public Comments

The Board of Trustees allows up to **20 minutes** for Public Comments. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.

2. Written Correspondence and Communications:
    - Memoranda from legal counsel
    - Other

Presentation of Annual Audit and Financial Report for Fiscal Year 2025-2026 by ATA Group LLP for fiscal year ended June 30, 2026. Action {20}

Motion: That the Board accept the Annual Audit and Financial Report by ATA Group LLP for fiscal year ended June 30, 2026 as presented

Consent Agenda, Action {5}

(Any Trustee may remove items from the consent agenda for separate action by the Board.)

1. Report of Standing Committees. Committee of the Whole November 4, 2026:
    - Finance
    - Building and Grounds
    - Policy
    - Personnel
    - General and Summary
2. Approval of Monthly Financial Statements for August 2026
3. Approval of payrolls for October 2026
4. Approval of bills payable for September 2026
5. Patron Suggestions October 2026
6. Approval of Board Policies.
    - 2030 Fixed Asset Inventory and Depreciation
    - 3065 Technology Use by the Public
7. Approval of Personnel Policies.
    - 517 Internet Usage

Motion: That the Consent Agenda be approved as presented.

Item(s) removed from the consent agenda, if any. Action {3}

President's report. Information {3}

Reports of other trustees. Information {5}

Executive Director's Report November 2026. Information {5}

Old Business

1. Facilities improvement update. Information {10}
2. Outdoor Space Project. Information {10}

New Business

1. Secretary's Reports. Approval of Minutes of Regular Meeting October 20, 2026. Action {2}

Motion: That the Board approve the Minutes of Regular Meeting October 20, 2026 as presented.

2. Board Policy 3063 Safe Child. Action {5}

Motion: That the Board approve Board Policy 3063 Safe Child as presented.

3. Resolution 2026/2027-3 Amending the Amended Intergovernmental Agreement to Allow for Substantive Amendments to the Intergovernmental Agreement. Action {5}

Motion: That the Board approve Resolution 2026/2027-3 Amending the Amended Intergovernmental Agreement to Allow for Substantive Amendments to the Intergovernmental Agreement as presented.

4. Resolution 2026/2027-4 Amending the Amended By-Laws of the Library Insurance Management and Risk Control Combination (LIMRiCC) to Allow for Substantive Amendments to the By-Laws of the Organization. Action {5}

Motion: That the Board approve Resolution 2026/2027-4 Amending the Amended By-Laws of the Library Insurance Management and Risk Control Combination (LIMRiCC) to Allow for Substantive Amendments to the By-Laws of the Organization as presented.

5. Resolution 2026/2027-5 Providing for the Execution of an Intergovernmental Agreement with the Library Insurance Management and Risk Control Combination (LIMRiCC). Action {5}

Motion: That the Board approve Resolution 2026/2027-5 Providing for the Execution of an Intergovernmental Agreement with the Library Insurance Management and Risk Control Combination (LIMRiCC) as presented

6. Ordinance 2026/2027-5 Annual Levy for Fiscal Year 2026-2027. Action {5}

Motion: That the Board approve Ordinance 2026/2027-5 Annual Levy for Fiscal Year 2026-2027 as presented.

7. Year-end Bonus for Staff. Action {3}

Motion: That the Board celebrate WNPL's library staff for their excellent service to our community and honor their contributions with the staff bonus budgeted for distribution prior to December 31, 2026.

8. 2027 Cost of Living Pay Adjustment. Action {5}

Motion: That the Board authorize a 4% cost of living pay adjustment for all eligible staff starting January 1, 2027.

9. Executive Director Annual Evaluation Timeline. Information {5}

Other Potential Action Items

1. Agenda items for Regular Meeting December 15, 2026. Information {5}
    - Monthly Financial Statements for September and October 2026
    - Treasurer’s Report of Annual Receipts and Disbursements
    - Per Capita & Equalization Aid Grant Requirements
    - Executive Director’s Annual Performance Evaluation
    - Board Policies:
        - 2040 Wage Scale
    - Personnel Policies:
        - 515 Social Media

- 525 Generative Artificial Intelligence (AI) Use in the Workplace
- 526 Cell Phone Usage

2. Other

Public Forum {15}

The Board of Trustees allows up to **15 minutes** for Public Forum. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.

Announcements by the Chair

1. Upcoming Calendar. Information {10}
   - Filing Trustee Candidate Nomination Petitions for Consolidated Election April 6, 2027, at Warren- Newport Public Library Administration Office:
     - Monday, November 16, 2026 through Friday, November 20, 2026 from **10:00 a.m. to 4:30 p.m.**, and
     - Last day Monday, November 23, 2026 from **10:00 a.m. to 5:00** p.m.
   - Library Closed for Staff Development Day, Thursday, November 19, 2026. Note: it will be open only for Filing Trustee Candidate Nomination Petitions for the Consolidated Election April 6, 2027 from 10:00 a.m. to 4:30 p.m.
   - Library Closed for Thanksgiving Day, November 25, 2026.
   - Committee of the Whole Meeting, Tuesday, December 1, 2026, 7:00 p.m.
2. Announcements by other Trustees or the Director. Information {2}

Executive Session

1. Enter into Executive Session 5 Illinois Compiled Statutes (ILCS) 120/2.(c)(1) to review the performance of a specific employee of the public body. Action {30}

Motion: That the Board enter into Executive Session 5 ILCS 120/2.(c)(1) to review the performance of the Executive Director.

2. Reconvene to Regular Meeting. Action {1}

Motion: That the Board reconvene to the Regular Meeting.

Adjournment. {1}

Motion: That the meeting be adjourned.

{Estimated duration: 188 minutes}

Individuals requiring special accommodations as specified by the American with Disabilities Act are requested to notify the Executive Director at 847-244-5150 extension 3008 at least 48 hours in advance of this meeting date.