Empowering our community by connecting people to information, ideas, and opportunities. – Mission statement approved by the Board of Trustees, January 20, 2026.

Warren-Newport Public Library District

Lake County, Illinois

Board of Trustees

Committee of the Whole Meeting Agenda

Wednesday, November 4, 2026, 7:00 p.m.

224 North O'Plaine Road, Gurnee, Illinois 60031

McCullough Board Room

AGENDA ITEMS

Number in braces { } indicate estimated time in minutes.

Call to Order and Determination of Quorum {1}

Public Comment {20}

Finance Committee of the Whole: Treasurer Hamilton, Chair {20}

- Monthly Financial Statements for August 2026
- Annual Audit and Financial Report for Fiscal Year 2025-2026 Update

Building and Grounds Committee of the Whole: Trustee Costa Beadle, Chair {30}

- Facilities Improvement Update
- Outdoor Space Project

Policy Committee of the Whole: Trustee Sutton, Chair {20}

- 2030 Fixed Asset Inventory and Depreciation
- 3063 Unattended Children
- 3065 Technology Use by the Public

Personnel Committee of the Whole: President Kotsinis, Chair {20}

- 515 Social Media
- 517 Internet Usage

- Executive Director's Annual Performance Evaluation Timeline

General Committee of the Whole: President Kotsinis, Chair {15}

- Staff Year-End Bonuses
- Merit Increases for WNPL Staff in 2027

Agenda Items for Committee of the Whole for December 2026 {5}

- Finance
    - Monthly Financial Statements for September 2026
    - Monthly Financial Statements for October 2026
- Building and Grounds
    - Facilities Improvement Update
- Policy
    - 2040 Wage Scale
- Personnel
    - 525 Generative Artificial Intelligence (AI) Use in the Workplace
    - 526 Cell Phone Usage
- General
    - Annual Evaluation of Executive Director's Performance

Announcements {5}

- Friends of the Library Book Sale, Saturday, November 7, 2026, 10:00 a.m. to 12:00 p.m.
- Filing Trustee Candidate Nomination Petitions for Consolidated Election April 6, 2027, at Warren-Newport Public Library Administration Office from:
    - Monday, November 16 through Friday, November 20, 2026, 10:00 a.m. to 4:30 p.m., and
    - Monday, November 23, 2026, 10:00 a.m. to 5:00 p.m.
- Regular Board Meeting, Tuesday, November 17, 2026, 7:00 p.m.
- Library Closed All Day: Staff Development Day, Thursday, November 19, 2026. Note: it will be open only for Filing Trustee Candidate Nomination Petitions for the Consolidated Election April 6, 2027, from 10:00 a.m. to 4:30 p.m.

- Library Closed: Thanksgiving Day, Thursday, November 26, 2026.

Adjournment {1}

{Estimated duration: 137 minutes}

Individuals requiring special accommodations as specified by the Americans with Disabilities Act are requested to notify the Executive Director at 847-244-5150 extension 3008 at least 48 hours in advance of this meeting date.