Empowering our community by connecting people to information, ideas, and opportunities. – Mission statement approved by the Board of Trustees, January 20, 2026.

Warren-Newport Public Library District

Lake County, Illinois

Board of Trustees

George Kotsinis, President
Celeste Flores, Vice President
Kerry Eagar, Secretary
Wendy Hamilton, Treasurer
Bonnie Sutton, Trustee
Caroline Costa Beadle, Trustee
Lauren Bugner, Trustee

Regular Board Meeting Minutes

Tuesday, October 20, 2026

224 North O'Plaine Road, Gurnee, Illinois 60031

McCullough Board Room

Call to Order, Roll Call, and Determination of Quorum

President Kotsinis called the Meeting to order at 7:00 p.m.

Trustees present: Eagar, Flores, Hamilton, Kotsinis and Sutton.
Trustees absent: Bugner, Costa Beadle.
Trustee present via video conference: Costa Beadle.

Also present: Executive Director Ryan Livergood, Gina Ornelas, Recording Secretary, Rebekah Raleigh, Katie Troyer and Smruti Savarkar.

Pledge of Allegiance

President Kotsinis led those present in the pledge of Allegiance.

Reading of Mission Statement

President Kotsinis read the Mission Statement aloud.

President Kotsinis moved and Treasurer Hamilton seconded to allow
Trustee Costa Beadle attend the meeting via video conference due to illness.
The motion carried on a voice vote.
Absent: Bugner, Costa Beadle

Public Comments, Correspondence and Communications. None.

Consent Agenda

1. Report of Standing Committees. Committee of the Whole Building and Grounds Report August 4, 2026
2. Approval of payrolls for September 2026
3. Approval of bills payable for August 2026
4. Patron Suggestions September 2026

Vice President Flores moved and Secretary Eagar seconded that the Consent Agenda be approved as presented.
The motion carried on a voice vote.
Absent: Bugner, Costa Beadle

President's Report

President Kotsinis presented a written report in the packet.

Reports of Other Trustees. None.

Vice President Flores toured the library and viewed the different spaces. She commented they look different and that people will get adjusted to it.

Trustee Costa Beadle joined the meeting via video conference at 7:08 p.m.

Executive Director's Report October 2026

Executive Director Livergood presented a written report in the packet.

Old Business

Facilities Plan Update.

Executive Director Livergood presented a written report in the packet.

New Business

1. Outdoor Space Project.

Executive Director Livergood presented a written report in the packet.

2. Secretary's Reports. Approval of:
    - Minutes of Public Hearing for Budget and Appropriation for Fiscal Year 2026-2027, September 15, 2026.

President Kotsinis moved and Trustee Sutton seconded that the Board approve the Minutes of Public Hearing for Budget and Appropriation for Fiscal Year 2026-2027, September 15, 2026 as amended.

The motion carried on a roll call vote as follows:

Ayes: Sutton, Hamilton, Costa Beadle, Flores, Eagar, Kotsinis

Absent: Bugner

- Minutes of Regular Meeting September 15, 2026.

President Kotsinis moved and Treasurer Hamilton seconded that the Board approve the Minutes of Regular Meeting September 15, 2026 as presented.

The motion carried on a roll call vote as follows:

Ayes: Hamilton, Sutton, Eagar, Flores, Costa Beadle, Kotsinis

Absent: Bugner

3. Approval of Monthly Financial Statements for August 2026.

Executive Director Livergood presented a written report in the packet.

4. Approval of Board Policies:
    - 3001 Access to Materials

Trustee Sutton moved and Vice President Flores seconded that the Board approve Board Policy 3001 Access to Materials as presented.
The motion carried on a roll call vote as follows:
Ayes: Sutton, Flores, Hamilton, Costa Beadle, Eagar, Kotsinis
Absent: Bugner

- 3048 The Workshop

Trustee Sutton moved and Treasurer Hamilton seconded that the Board approve Board Policy 3048 The Workshop as presented.
The motion carried on a roll call vote as follows:
Ayes: Eagar, Hamilton, Sutton, Flores, Costa Beadle, Kotsinis
Absent: Bugner

5. Approval of Personnel Policies:
    - 305 Holidays

President Kotsinis moved and Trustee Sutton seconded that the Board approve Personnel Policy 305 Holidays as presented.
The motion carried on a roll call vote as follows:
Ayes: Flores, Eagar, Costa Beadle, Sutton, Hamilton, Kotsinis
Absent: Bugner

- 307 Sick Leave Benefits

President Kotsinis moved and Vice President Flores seconded that the Board approve Personnel Policy 307 Sick Leave Benefits as presented.
The motion carried on a roll call vote as follows:
Ayes: Hamilton, Costa Beadle, Sutton, Eagar, Flores, Kotsinis
Absent: Bugner

- 530 Remote Work

President Kotsinis moved and Trustee Sutton seconded that the Board approve Personnel Policy 530 Remote Work as presented.

The motion carried on a roll call vote as follows:

Ayes: Flores, Eagar, Sutton, Hamilton, Costa Beadle, Kotsinis

Absent: Bugner

6. Resolution 2026/2027-2 To Determine Estimate of Funds Needed for Fiscal Year 2026-2027.

President Kotsinis moved and Secretary Eagar seconded that the Board approve Resolution 2026/2027-2 To Determine Estimate of Funds Needed for Fiscal Year 2026-2027 as presented.

The motion carried on a roll call vote as follows:

Ayes: Hamilton, Eagar, Costa Beadle, Flores, Sutton, Kotsinis

Absent: Bugner

7. Board of Trustees Quarterly Review: Evaluation and Goals.

Executive Director Livergood presented a written report in the packet.

8. Executive Director Annual Evaluation Timeline.

Executive Director Livergood presented a written report in the packet.

Other Potential Action Items

Agenda items for the Regular Meeting November 17, 2026:

1. Monthly Financial Statements for August and September 2026
2. Facilities Improvements Update
3. Outdoor Space Project
4. Ordinance Annual Levy for Fiscal Year 2026-2027
5. Board Policies
    - 2030 Fixed Asset Inventory and Depreciation
    - 3063 Unattended Children

- 3065 Technology Use by the Public

6. Personnel Policies:
    - 515 Social Media
    - 517 Internet Usage
    - 526 Cell Phone Usage
7. Presentation of Annual Audit and Financial Report for Fiscal Year 2025-2026
8. Staff Year End Bonuses
9. Annual Review of Executive Director's Performance

Public Forum. None.

Announcements by the Chair

1. Upcoming Calendar:
    - General Election. Tuesday, November 3, 2026.
    - Next Committee of the Whole Meeting, Wednesday, November 4, 2026, 7:00 p.m.
    - Friends of the Library Book Sale, Saturday, November 7, 2026, 10:00 to 12:00 p.m.
    - Filing Trustee Candidate Nomination Petitions for Consolidated Election April 6, 2027, at Warren- Newport Public Library Administration Office, from Monday, November 16, 2026 through Friday, November 20, 2026 from 10:00 a.m. to 4:30 p.m., and last day is Monday, November 23, 2026 from 10:00 a.m. to 5:00 p.m.
    - Regular Board Meeting, Tuesday, November 17, 2026, 7:00 p.m.
    - Library Closed for Staff Development Day, Thursday, November 19, 2026. Note: it will be open only for Filing Trustee Candidate Nomination Petitions for the Consolidated Election April 6, 2027 from 10:00 a.m. to 4:30 p.m.
    - Library Closed for Thanksgiving Day, November 25, 2026.

Adjournment

Vice President Flores moved and Secretary Eagar seconded that the meeting be adjourned.

The motion carried on a roll call vote as follows:

Ayes: Costa Beadle, Eagar, Flores, Hamilton, Sutton, Kotsinis

Absent: Bugner

President Kotsinis adjourned the meeting at 7:59 p.m.

/s/Kerry Eagar

Kerry Eagar, Secretary

Approved: November 17, 2026

/s/Gina Ornelas

Gina Ornelas, Recording Secretary