

Kathleen Kettman
32992 Stone Manor Drive
Grayslake, IL 60030



Warren-Newport
Public Library District
224 North O'Plaine Road
Gurnee, Illinois 60031
ph: 847-244-5150
fax: 847-244-3499
www.wnpl.info

January 6, 2017

Dear Kathleen,

As you may know, only three petitions were filed for three six-year terms on the WNPLD Board in next April's election. So, it's all but certain that you will be joining us next May. Also, as the only filer for the two-year term, I will remain a Trustee. Executive Director Ryan Livergood and the current Trustees all join me in welcoming you to the WNPLD Board of Trustees.

Two of the Board's most important duties are to participate in budget planning and to approve the annual budget. Planning for the 2017-18 budget began at this month's Committee of the Whole meeting and will continue until a vote is taken next June. The budget planning timeline can be challenging for new trustees, as it requires you to understand and vote on the budget in the first month after you are sworn in.

With that in mind, Ryan and I would like to encourage you to begin attending Board meetings whenever your schedule allows before your first official meeting on May 16, 2017. Committee of the Whole (CW) is on the first Tuesday of the month at 7:00 p.m. The areas of finance, buildings and grounds, and policy are each chaired by a different trustee; I chair personnel and general topics. The Board uses CW to plan, discuss, and come to consensus on decisions; no action is taken. Our Regular Meeting is held on the third Tuesday of the month at 7:00 p.m. This meeting consists of both informational and action items.

Besides helping familiarize you with the budget, attending meetings will also give you a broader understanding of the issues before us, how we work, and who we are, both as a Board and as individuals. It will also introduce you to Ryan, whose love of libraries and respect for our community are at the heart of his work. Board packets are available for pick up at the Circulation Desk on the Friday afternoon before each meeting. Starting this month, there will be a packet for you as well. Since we are notified of this by email, please send me your preferred email so that you can be notified when packets are ready. Trustees Colwell, Farr Capizzi, and Kotsinis will continue to serve as Trustees in 2017, and we look forward to working with you for the betterment of our wonderful library.

Sincerely,

A handwritten signature in black ink that reads "Jo Beckwith".

Jo Beckwith, President
WNPLD Board of Trustees
jbeckwith@wnpl.info

cc: Board of Trustees, Ryan Livergood

Anne Linsdau Hoepfner
1767 Arrowwood Way
Libertyville, IL 60048



Warren-Newport
Public Library District
224 North O'Plaine Road
Gurnee, Illinois 60031
ph: 847-244-5150
fax: 847-244-3499
www.wnpl.info

January 6, 2017

Dear Anne,

As you may know, only three petitions were filed for three six-year terms on the WNPLD Board in next April's election. So, it's all but certain that you will be joining us next May. Also, as the only filer for the two-year term, I will remain a Trustee. Executive Director Ryan Livergood and the current Trustees all join me in welcoming you to the WNPLD Board of Trustees.

Two of the Board's most important duties are to participate in budget planning and to approve the annual budget. Planning for the 2017-18 budget began at this month's Committee of the Whole meeting and will continue until a vote is taken next June. The budget planning timeline can be challenging for new trustees, as it requires you to understand and vote on the budget in the first month after you are sworn in.

With that in mind, Ryan and I would like to encourage you to begin attending Board meetings whenever your schedule allows before your first official meeting on May 16, 2017. Committee of the Whole (CW) is on the first Tuesday of the month at 7:00 p.m. The areas of finance, buildings and grounds, and policy are each chaired by a different trustee; I chair personnel and general topics. The Board uses CW to plan, discuss, and come to consensus on decisions; no action is taken. Our Regular Meeting is held on the third Tuesday of the month at 7:00 p.m. This meeting consists of both informational and action items.

Besides helping familiarize you with the budget, attending meetings will also give you a broader understanding of the issues before us, how we work, and who we are, both as a Board and as individuals. It will also introduce you to Ryan, whose love of libraries and respect for our community are at the heart of his work. Board packets are available for pick up at the Circulation Desk on the Friday afternoon before each meeting. Starting this month, there will be a packet for you as well. Since we are notified of this by email, please send me your preferred email so that you can be notified when packets are ready. Trustees Colwell, Farr Capizzi, and Kotsinis will continue to serve as Trustees in 2017, and we look forward to working with you for the betterment of our wonderful library.

Sincerely,

A handwritten signature in black ink that reads "Jo Beckwith".

Jo Beckwith, President
WNPLD Board of Trustees
jbeckwith@wnpl.info

cc: Board of Trustees, Ryan Livergood

Bonnie Sutton
14583 Crabapple Drive
Wadsworth, IL 60083



Warren-Newport
Public Library District
224 North O'Plaine Road
Gurnee, Illinois 60031
ph: 847-244-5150
fax: 847-244-3499
www.wnpl.info

January 6, 2017

Dear Bonnie,

As you may know, only three petitions were filed for three six-year terms on the WNPLD Board in next April's election. So, it's all but certain that you will be joining us next May. Also, as the only filer for the two-year term, I will remain a Trustee. Executive Director Ryan Livergood and the current Trustees all join me in welcoming you to the WNPLD Board of Trustees.

Two of the Board's most important duties are to participate in budget planning and to approve the annual budget. Planning for the 2017-18 budget began at this month's Committee of the Whole meeting and will continue until a vote is taken next June. The budget planning timeline can be challenging for new trustees, as it requires you to understand and vote on the budget in the first month after you are sworn in.

With that in mind, Ryan and I would like to encourage you to begin attending Board meetings whenever your schedule allows before your first official meeting on May 16, 2017. Committee of the Whole (CW) is on the first Tuesday of the month at 7:00 p.m. The areas of finance, buildings and grounds, and policy are each chaired by a different trustee; I chair personnel and general topics. The Board uses CW to plan, discuss, and come to consensus on decisions; no action is taken. Our Regular Meeting is held on the third Tuesday of the month at 7:00 p.m. This meeting consists of both informational and action items.

Besides helping familiarize you with the budget, attending meetings will also give you a broader understanding of the issues before us, how we work, and who we are, both as a Board and as individuals. It will also introduce you to Ryan, whose love of libraries and respect for our community are at the heart of his work. Board packets are available for pick up at the Circulation Desk on the Friday afternoon before each meeting. Starting this month, there will be a packet for you as well. Since we are notified of this by email, please send me your preferred email so that you can be notified when packets are ready. Trustees Colwell, Farr Capizzi, and Kotsinis will continue to serve as Trustees in 2017, and we look forward to working with you for the betterment of our wonderful library.

Sincerely,

A handwritten signature in black ink that reads "Jo Beckwith".

Jo Beckwith, President
WNPLD Board of Trustees
jbeckwith@wnpl.info

cc: Board of Trustees, Ryan Livergood