

Warren Newport Public Library

Board of Trustees

Regular Meeting

January 21, 2020 7:00 PM

McCullough Board Room

AGENDA

- I. Call to order, roll call, and determination of quorum. {<1 }
- II. Pledge of Allegiance. {<1 }
- III. Reading of the Mission Statement. {<1 }
- IV. Public Comments, Correspondence, and Communications. INFORMATION {20}
 - a. Public Comments.

The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
 - b. Written:
 - i. Memoranda from legal counsel, if any.
 - ii. Other.
- V. Consent agenda. (Any trustee may remove items from the consent agenda for separate action by the Board.) ACTION {2}
 - a. Secretary's Report. Approval of Minutes of:
 - i. Regular Meeting December 17, 2019,
 - ii. Executive Session December 17, 2019,
 - iii. Special Meeting January 7, 2020.
 - b. Approval of payrolls for December 2019.
 - c. Approval of bills payable for November 2019.
 - d. Patron suggestions from December 2019.

MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED
- VI. Item(s) removed from consent agenda, if any. ACTION {2 }
- VII. President's Report. INFORMATION {5 }
- VIII. Reports of other Trustees. INFORMATION {5 }
- IX. Executive Director's report December 2019. INFORMATION {5 }

X. Old business

- a. Strategic Plan 2020-2022 update. INFORMATION {5}
- b. Front of Library Landscaping. INFORMATION {5}

XI. New business.

- a. Ordinance 2019/2020-7 Bond Levy Abatement. ACTION {5}
MOTION: THAT THE BOARD ADOPT ORDINANCE 2019/2020-7 LEVY ABATEMENT OF DEBT SERVICE.

- b. Monthly Financial Report for October 2019. ACTION {5}

- c. Monthly Financial Report for November 2019. ACTION {5}

- d. Monthly Financial Report for December 2019. ACTION {5}

- e. FY 2020-2021 budget planning process timeline. INFORMATION {5}

- f. Board Policy 2020 Expendable Trust Fund. ACTION {5}

MOTION: THAT POLICY 2020 EXPENDABLE TRUST FUND BE APPROVED AS PRESENTED.

- g. Board Policy 2030 Fixed Asset Inventory and Depreciation. ACTION {5}
MOTION: THAT POLICY 2030 FIXED ASSET INVENTORY AND DEPRECIATION BE APPROVED AS PRESENTED.

- h. Approval of expenditures for Executive Director to attend PLA 2020 Conference in Nashville, Tennessee from February 26-29, 2020. ACTION {2}

- i. Semi-Annual review of closed session minutes. INFORMATION AND ACTION {5}

- j. Board Self-Evaluation. INFORMATION {5}

- k. President's Day ILA Legislative Breakfast. INFORMATION {5}

- l. Other potentially actionable items: Agenda items February 2020 Regular Meeting. {5}

- i. Monthly Financial Reports for January

- ii. Board Self-Evaluation

- iii. Other.

XII. Public forum. {15}

The Board of Trustees allows up to 15 minutes for Public Forum. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.

XIII. Announcements. {5}

- a. By the chair.

- i. Communications to the public.
- ii. Upcoming calendar.
 - 1. Next Committee of the Whole Meeting: Tuesday, February 4, 2020, 7:00 p.m.
 - 2. President's Day Legislative Breakfast. Monday, February 17, 2020, 7:45 – 10 a.m. Arboretum Club (Buffalo Grove).
 - 3. Regular Board Meeting: Tuesday, February 18, 2020, 7:00 p.m.
 - 4. PLA 2020 Conference. February 25 – 29. Nashville, Tennessee.
 - 5. Friends of the Library Meeting, Thursday, February 27, 2020, 1:00 p.m.
- b. By other trustees or the director.

XIV. Adjournment. ACTION { <1 }

MOTION: THAT THE MEETING BE ADJOURNED.

{Estimated total duration 123 minutes }