

Warren Newport Public Library

Board of Trustees

Regular Meeting
January 19, 2021 7:00 PM
“Virtual Meeting”

The Meeting will proceed without a quorum physically present.

**Members of the public can attend the meeting by telephone:
312-626-6799 (when prompted, type in the following Meeting ID: 836 6628
1476)**

Members of the public are encouraged to submit public comments prior to the meeting by sending an e-mail to [rlivergood\[at\]wnpl.info](mailto:rlivergood@wnpl.info) (substitute an “@” for the [at] in the e-mail address) using “Public Comment” in the subject line.

AGENDA

- I. Call to order
- II. Requirements of the Government Emergency Administration Act (P.A.) 100-0640) review {1}
- III. Verification of clear audio and determination of quorum. {1}
- IV. Pledge of Allegiance. {<1}
- V. Reading of the Mission Statement. {<1}
- VI. Public Comments, Correspondence, and Communications. INFORMATION {20}
 - a. Public Comments.
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
 - b. Written:
 - i. Memoranda from legal counsel, if any.
 - ii. Other.

- VII. Consent agenda. (Any trustee may remove items from the consent agenda for separate action by the Board.) ACTION {2}
- a. Secretary's Report. Approval of Minutes of:
 - i. Regular Meeting December 15, 2020.
 - ii. Executive Session November 17, 2020 to remain closed to the public.
 - iii. Executive Session December 15, 2020 to remain closed to the public.
 - b. Approval of payrolls for December 2020.
 - c. Approval of bills payable for November 2020.

MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED

- VIII. Item(s) removed from consent agenda, if any. ACTION {2}

IX. President's Report. INFORMATION {5}

X. Reports of other Trustees. INFORMATION {5}

XI. Executive Director's report for December 2020. INFORMATION {20}

XII. Old Business

- a. Semi-annual review of Executive Session Minutes. INFORMATION AND ACTION {5}

MOTION: THAT THE BOARD ACCEPT THE SEMI-ANNUAL REVIEW OF CLOSED EXECUTIVE SESSION MINUTES AS PRESENTED.

- b. Per Capita and Equalization Grants requirements update. INFORMATION {10}

XIII. New Business.

- a. Ordinance 2020/2021-7 Bond Levy Abatement. ACTION {5}

MOTION: THAT THE BOARD APPROVE ORDINANCE 2020/2021-7 LEVY ABATEMENT OF DEBT SERVICE.

- b. Monthly financial report for November 2020. ACTION {5}
- c. FY 2021-2022 Budget Planning Process Timeline. INFORMATION {5}
- d. LED Lighting Project. INFORMATION {10}
- e. Board Policy 1057 Advisory Groups. ACTION {5}

MOTION: THAT POLICY 1057 ADVISORY GROUPS BE APPROVED AS PRESENTED.

- f. Board Policy 4045 Social Media. ACTION {5}

MOTION: THAT POLICY 4045 SOCIAL MEDIA BE APPROVED AS PRESENTED.

- g. Board self-evaluation. INFORMATION AND POSSIBLE ACTION {5}

- h. Allocation of funds for OverDrive magazine collection. INFORMATION AND POSSIBLE ACTION {5}
- i. Other potentially actionable items: Agenda items February 2021 Regular Meeting. {5}
 - i. Board Self-Evaluation.
 - ii. Approval of Per Capita and Equalization Grants.
 - iii. Other.

XIV. Public forum. {15}

The Board of Trustees allows up to 15 minutes for Public Forum. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.

XV. Announcements. {5}

- a. By the chair.
 - i. Communications to the public.
 - ii. Upcoming calendar.
 1. RAILS online roundtable: Trustee update 2021, Wednesday, January 20, 2021, 12 – 1 p.m. Registration required.
 2. ILA Virtual Library Legislative Meet-Up, February 15, 2021. Registration required.
 3. Next Committee of the Whole Meeting: Tuesday, February 2, 2021, 7:00 p.m.
 4. Regular Board Meeting: Tuesday, February 16, 2021, 7:00 p.m.
- b. By other trustees or the director.

XVI. Adjournment. ACTION { <1 }

MOTION: THAT THE MEETING BE ADJOURNED.
{Estimated total duration 144 minutes }