

## **President's Report, January 2021**

December 15 1 hour	Regular Board Meeting
December 16 3.5 hours	Finish documentation of Ryan's evaluation and update evaluation archive as required by HR Go to WNPL to return documents to the Board cabinet.
December 21 1.5 hours	Work on plan for 3- to 4-year policy review. Consult with Ryan, Noreen, and Andrea.
January 5 15 minutes	Policy work: 1057 Advisory Groups, 4045 Social Media
January 9 1.5 hours	Audit of ES minutes with Bonnie; work on problems with record of opening minutes
January 11 2 hours	Develop plan for updating Secretary's board knowledge binder with Bonnie; work on editing documents for the binder
January 12 45 minutes	Meet with Ryan to plan January Regular Meeting agenda

Jo Beckwith, President  
WNPLD Board of Trustees  
1/19/2021