

**Warren-Newport Public Library District
Board of Trustees
Committee of the Whole Report**

Committee Work: Policy

Date and Time: Tuesday, February 4, 2020 7:59 – 8:12

Summary: What was discussed, reported on, accomplished? Was there consensus on a decision?

2015 Imprest Account: Added balance threshold for Imprest account, added clarity on monthly financial reporting, amended with minor edits throughout. Consensus to approve with balance threshold of \$500 and monthly financial reporting statement

2022 Endowment Fund: Aligned with 2020 policy for use of marketable securities language throughout and minor clarifications. Consensus to approve.

3045, The Vault: No content change. Amended with minor edits. Consensus to approve.

3065, Technology Use by the Public: Included updated reference for *Serving our Public 4.0*, removed language in section 3.01 describing the internet (context no longer needed), minor edits throughout. Consensus to approve.

Recommendation(s) for Board Action (if any), consent agenda or new business?

Approve policy 2022, 3045 and 3065 as presented (consent)

Approve policy 2015 with balance threshold and monthly financial reporting edits (consent)

Tasks Pending (if any) Who – What – When: Who's doing the task? What is it? What's the deadline?

None

Agenda item(s) for next Committee of the Whole:

3010, Hours of Operation

3015, Materials Selection

4001, Community and Interlibrary Cooperation

Submitted by/date:

Katherine Arnold, Policy Chair
February 5, 2020