

**Warren-Newport Public Library District
Variance Report
December 31, 2020**

Account Number and Name	Expended YTD	Yearly Budget	Expected Budgeted YTD	\$ Difference More/(Less) Than Budget YTD	% Difference YTD	Explanation
Corporate Fund						
50119 - Holiday Bonus	4,777.33	5,500.00	5,500.00	(722.67)	-13.14%	Payment in December
51020 - Professional Fees	10,757.00	19,695.00	10,832.25	(75.25)	-0.69%	Additional audit accounting work at beginning of year
51025 - Audit Fees	11,250.00	11,500.00	11,500.00	(250.00)	-2.17%	Audit in beginning of the year
51205 - Supplies – Covid-19	1,259.22	0.00	0.00	1,259.22	-	Not budgeted
51213 - Software and Hardware Support	67,359.03	122,534.00	68,619.04	(1,260.01)	-1.84%	Beginning of year purchases
51310 - Cleaning Service - Monthly Contract	61,825.00	104,235.00	61,975.00	(150.00)	-0.24%	Extra COVID cleaning
51410 - Telephone	26,213.86	39,220.00	19,610.00	6,603.86	33.68%	Extra services for COVID
52040 - Serials & Periodicals	19,434.45	23,200.00	19,720.00	(285.55)	-1.45%	EBSCO annual purchase
52500 - Electronic Materials/Databases	207,382.78	228,964.00	208,357.24	(974.46)	-0.47%	Beginning of the year purchases. Hoopla was \$70,000.
53030 - Technology	145,774.29	231,324.00	150,360.60	(4,586.31)	-3.05%	Catalog software (\$103,611), scan stations software (\$29,164)
Building Sites & Maintenance Fund						
51820 - Building Maintenance - Landsc	12,690.00	19,520.00	12,800.00	(110.00)	-0.86%	Five of eight months of landscaping, tree removal due to storm
51840 - Building Maintenance - Alarm	1,384.59	2,250.00	1,125.00	259.59	23.07%	Quarterly payments, increased rates
51850 - Building Maintenance - HVAC	47,892.97	70,426.12	48,213.06	(320.09)	-0.66%	Quarterly payments
Public Liability Fund						
50100 - Liability Insurance	20,431.00	27,800.00	27,800.00	(7,369.00)	-26.51%	Beginning of year purchase
50200 - Worker's Compensation	8,332.00	12,000.00	10,800.00	(2,468.00)	-22.85%	Beginning of year purchase
50400 - Errors & Omissions	2,655.00	2,750.00	2,750.00	(95.00)	-3.45%	Beginning of year purchase
50600 - Treasurers Bond	3,286.00	3,300.00	3,300.00	(14.00)	-0.42%	Beginning of year purchase
Special Reserve Fund						
53010 - Capital Equipment & Furnishings	57,762.00	65,000.00	50,267.00	7,495.00	14.91%	Van purchase
Bond Fund						
58000 -Debt Service - Principal	410,000.00	410,000.00	410,000.00	0.00	0.00%	December half year payment, all principal is on December payment