

**Warren-Newport Public Library District
Board of Trustees
Committee of the Whole Report
Summary, Policy, Personnel, and General**

Date, and Location: Tuesday, February 1, 2022, Virtual Meeting

Members Attending: Bonnie Sutton, Celeste Flores, Andrea Farr Capizzi, George Kotsinis, Jo Beckwith, Ryan Livergood

Members Absent: Katherine Arnold, Wendy Hamilton

Also Attending: Gina Ornelas, Noreen Reese, Kevin Getty, Mike Barr

Overall Summary:

The meeting was called to order at 7 p.m. President Beckwith read Section (e) (5) of the Illinois Government Emergency Administration Act (P.A. 100-0640) (the Act). She verified that all trustees and Executive Director Livergood could hear the audio and that a quorum was present. Committee of the Whole included: Finance, Buildings and Grounds, Policy, Personnel, and General topics. Reports of each area follow. Vice President Kotsinis moved, and President Beckwith seconded to adjourn the meeting. The motion carried on a unanimous roll call vote. Committee of the Whole adjourned at 8:20 p.m.

Policy Work: What was discussed, reported on, accomplished? Was there consensus on a decision?

1040 Indemnification and Insurance: Consensus to approve via consent agenda.

3057 Art Collection: Consensus to approve via consent agenda.

Personnel Topics: What was discussed, reported on, accomplished? Was there consensus on a decision?

101 Nature of Employment: Consensus to approve via consent agenda.

103 Equal Employment Opportunity: Consensus to approve via consent agenda.

104 Ethics and Conduct: Consensus to approve via consent agenda.

General Topics: What was discussed, reported on, accomplished? Was there consensus on a decision?

Operations and Mask Update: Covid numbers are decreasing locally. The staff will watch COVID numbers and maintain masking. AARP will be doing tax prep in February. The library may resume some in-person programming in February.

Board Self-Evaluation: Wendy and Jo met on this. Jo gave Wendy the Board Self-Evaluation manual containing general information on board self-evaluations and the on the WNPLD process for the last several years. She sent George the survey. He will automate it and send it out within the next two weeks. The goal would be to discuss the results at the March CW meeting.

Trustee Development – Book Challenges: Book challenges are rising across the country, particularly in schools, but also in public libraries. The Board reviewed the American Library Association Statement on Book Censorship and discussed WNPLD Board Policy 3015 Materials Selection.

Policy binders: Some Trustees find the paper policy binder useful. Others do not. George and Andrea will turn in their policy binders. Bonnie, Celeste, and Jo keep their binders up to date and would like to continue doing so. Jo will check with Wendy and Katherine about their preferences.

Recommendation(s) for Board Action (if any), consent agenda or new business?

1040 Indemnification and Insurance: Approve as presented (consent).

3057 Art Collection: Approve as presented (consent).

101 Nature of Employment: Approve as presented (consent).

103 Equal Employment Opportunity: Approve as presented (consent).

104 Ethics and Conduct: Approve as presented (consent).

Tasks Pending (if any) Who – What – When: Who's doing the task? What is it? What's the deadline?

Jo: Reach out to Katherine and Wendy about policy binder preference. Let Gina know.

Ryan: Make adjustments and provide further information on the capital projects for next CW.

Personnel and General Agenda item(s) for next Committee of the Whole:

105 Personal Relationships in the Workplace

107 Immigration Law Compliance

705 Personal Appearance

Jo Beckwith, President

2/1/2022