

**Warren-Newport Public Library District
Board of Trustees
Committee of the Whole Report
Summary, Personnel, and General**

Date, and Location: Tuesday, March 1, 2022, Meeting Room B

Members Attending: Bonnie Sutton, Wendy Hamilton, Katherine Arnold, Andrea Farr Capizzi, George Kotsinis, Celeste Flores (7:04 p.m.)

Also Attending: David Corona, Gina Ornelas, Mike Barr, Noreen Reese

Overall Summary:

The meeting was called to order at 7:00 p.m. Committee of the Whole included: Finance, Buildings and Grounds, Policy, Personnel, and General topics. Reports of each area follow. Secretary Sutton moved and Trustee Arnold seconded to adjourn the meeting. The motion carried on a voice vote. Committee of the Whole adjourned at 8:37 p.m.

Personnel Topics: What was discussed, reported on, accomplished? Was there consensus on a decision?

105 Personal Relationships in the Workplace: No changes. Approve via consent agenda.

107 Immigration Law Compliance: Change aliens to noncitizens. Approve via consent agenda.

705 Personal Appearance: Accepted changes presented. Add additional exceptions for safety for the Regular Meeting. New Business.

General Topics: What was discussed, reported on, accomplished? Was there consensus on a decision?

Library Operations and Mask Update: Ryan gave an update. Masks are optional for patrons as of this morning. Masks will be required for staff; adjustments will be made as COVID moves into moderate or low ranges. The Flex will be used for programs again.

Board Evaluation: Wendy has completed the survey and will send it out with instructions. The discussion will be on the April CW agenda.

Short Takes for Trustees: What it Means to be a Trustee: The Board watched the video. Trustee development has begun again.

Trustee membership renewals: Wendy will be the ALA/United for Libraries member. Celeste will be the ILA member.

Recommendation(s) for Board Action (if any), consent agenda or new business?

Approve Personnel Policy 105 Personal Relationships in the Workplace via consent agenda

Approve Personnel Policy 107 Immigration Law Compliance via consent agenda

Approve Personnel Policy 705 Personal Appearance via New Business

Tasks Pending (if any) Who – What – When: Who's doing the task? What is it? What's the deadline?

Ryan, Jen, and Jo: Add to the safety and other special apparel in Personnel Policy 705 Personal Appearance for the March Regular Meeting agenda

Personnel and General Agenda item(s) for next Committee of the Whole:

108 Conflicts of Interest

110 Outside Employment

112 Confidentiality and Non-Disclosure

Jo Beckwith, President

3/1/2022