

Warren Newport Public Library

Board of Trustees

Regular Meeting

April 19, 2016 7:00 PM

Carol's Storytime Room

AGENDA

- I. Call to order, roll call, and determination of quorum {1}
- II. Moment of silence to honor Helen N. Morrow {1}
- III. Pledge of Allegiance {1}
- IV. Reading of the Mission Statement {1}
- V. Safety Instruction {1}
- VI. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION {2}
 - a. Secretary's report: Approval of minutes as received or corrected
 - i. Regular meeting of March 15, 2016.
 - b. Monthly financial report for February 2016.
 - c. Approval of payrolls for March 2016.
 - d. Approval of bills payable for April 2016.
 - e. Patron suggestions from March 2016.
 - f. Board Policies for approval:
 - i. 1001 Bylaws
 - ii. 1050 Board Correspondence
 - iii. 1055 Public Participation at Board Meetings
 - iv. 2003 Fund Balance
 - v. 3057 Art Collection
 - vi. 3060 Standards of Public Conduct
 - g. Personnel Policies for approval:
 - i. 116 Job Postings
- VII. Item(s) removed from consent agenda, if any. ACTION {5}
- VIII. President's report. INFORMATION {1}

MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.

- IX. Reports of other trustees. INFORMATION {5}
- X. Correspondence, communications, and public comments. INFORMATION {20}
 - a. Written:
 - i. Memoranda from legal counsel, if any.
 - ii. Other.
 - b. Public comments
Visitors will be granted 3 minutes to introduce themselves and present any issues they wish to discuss, not to exceed a total of 20 minutes. Speakers who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
- XI. Reports of the standing committees. INFORMATION {2}
 - a. Committee of the Whole—Meeting of March 1, 2016
 - a. Buildings and Grounds
 - b. Committee of the Whole—Meeting of April 5, 2016
 - i. General
 - ii. Finance
 - iii. Buildings and Grounds
 - iv. Personnel
 - v. Policy
- XII. Director's report for March 2016. INFORMATION {2}
- XIII. Old Business
 - a. The Point and staff room project updates. INFORMATION {10}
 - b. Fundraising update. INFORMATION {10}
- XIV. New business
 - a. 105 Personal Relationships in the Workplace. INFORMATION AND ACTION {10}
MOTION: THAT THE POLICY BE APPROVED AS PRESENTED.
 - b. Other potentially actionable items: Agenda items May 2016 regular meeting. ACTION {5}
 - c. Board Self-Evaluation. INFORMATION {20}
 - d. Statement of Economic Interest. INFORMATION {2}

XV. Public forum {15}

Visitors will be granted 3 minutes to introduce themselves and present any issues they wish to discuss, not to exceed a total of 15 minutes. Speakers who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking

XVI. Announcements {5}

a. By the chair

- i. Communications to the public
- ii. Upcoming calendar
 1. Next regular board meeting: Tuesday, May 17, 2016, 7:00 p.m.
 2. Next committee meetings
 - a. Committee of the Whole—Monday, May 2, 2016, 7:00 p.m.
 3. Art Advisory Group: TBD
 4. Bingo in the Books: Friday, April 29, 2016, 6:30 p.m.

b. By other trustees or the director

XVII. Adjournment. ACTION { <1 }

MOTION: THAT THE MEETING BE ADJOURNED.
{Estimated total duration 120 minutes}