

Warren Newport Public Library

Board of Trustees

Regular Meeting

April 18, 2017 7:00 PM

McCullough Board Room

AGENDA

- I. Call to order, roll call, and determination of quorum {1}
 - II. Pledge of Allegiance {1}
 - III. Reading of the Mission Statement {1}
 - IV. Safety Instructions {1}
 - V. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION {2}
 - a. Secretary's report: Approval of minutes.
 - i. Regular meeting of March 16, 2017.
 - b. Monthly financial report for February 2017.
 - c. Approval of payrolls for March 2017.
 - d. Approval of bills payable for April 2017.
 - e. Patron suggestions from March 2017.
 - f. Approval of Board policies:
 - i. 3045 The Vault
 - ii. 3053 Study Rooms
- MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.**
- VI. Item(s) removed from consent agenda, if any. ACTION {5}
 - VII. President's report. INFORMATION {2}
 - VIII. Reports of other trustees. INFORMATION {5}
 - IX. Correspondence, communications, and public comments. INFORMATION {20}
 - a. Written:
 - i. Memoranda from legal counsel, if any.
 - ii. Other.

b. Public comments

Visitors will be granted 3 minutes to introduce themselves and present any issues they wish to discuss, not to exceed a total of 20 minutes. Speakers who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.

X. Executive Director's report for March 2017. INFORMATION {3}

XI. Committee and Advisory Group reports. INFORMATION {2}

a. Committee of the Whole—Meeting of April 3, 2017.

i. General.

ii. Finance.

iii. Policy.

XII. Unfinished business

a. Approval of minutes: Regular meeting of January 17, 2017.
ACTION {2}

b. Approval of minutes: Regular meeting of February 21, 2017.
ACTION {2}

c. Fundraising update. INFORMATION {10}

XIII. New business

a. Reimbursable expense of an employee that exceeds the maximum allowed. ACTION {5}

b. Policy 3013 Library Card. ACTION {2}

MOTION: THAT POLICY 3013 LIBRARY CARD BE APPROVED AS PRESENTED.

c. Other potentially actionable items: Agenda items for May 2017 regular meeting. ACTION {5}

i. Other

XIV. Public forum {15}

Visitors will be granted 3 minutes to introduce themselves and present any issues they wish to discuss, not to exceed a total of 15 minutes. Speakers who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking

XV. Announcements {5}

a. By the chair

- i. Communications to the public
- ii. Upcoming calendar

1. Bingo in the Books, Friday, April 28, 2017, 6:30 p.m.
2. Next regular board meeting: Tuesday, May 16, 2017, 7:00 p.m.
3. Next Committee of the Whole: Tuesday, May 2, 2017, 7:00 p.m.

b. By other trustees or the director

XVI. Adjournment. ACTION { <1 }

MOTION: THAT THE MEETING BE ADJOURNED.

{Estimated total duration 87 minutes}