


Board packet April 18, 2017: Reimbursable expense of an employee that exceeds the maximum allowed

Friday, April 14, 2017
2:55 PM

Subject	Board packet April 18, 2017: Reimbursable expense of an employee that exceeds the maximum allowed
From	Ryan Livergood
To	libraryboard
Cc	Noreen Reese; Celia G. Ornelas; 'annelinsdau@aol.com'; 'bonnies2024@att.net'; 'Kathleen Kettman'; Amy Blanchard; Sandy Beda; Jan Marsh; Ryan Livergood
Sent	Friday, April 14, 2017 11:27 AM
Attachments	 Amy Meye...

Good morning,

The Board recently adopted the Ordinance Regulating Reimbursement of Travel, Meal and Lodging Expenses, which limits what both staff and the Board can spend on travel without a transparent approval process. The adoption of the Ordinance was necessary as required by Illinois law. Any request for reimbursement that exceeds the limits set in the Ordinance must be approved by the Board. In this case, the cost of the conference hotel where Amy Meyer was staying for the Innovative User Group Conference (a conference that focuses on our Sierra system, which is the core software that makes the library work) exceeded the \$200 limit. Thus, the Board must take a roll call vote approving Amy's hotel cost or we will be unable to reimburse her per the Ordinance.

Thanks,
Ryan

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"Congratulations on the new library, because it isn't just a library. It is a space ship that will take you to the farthest reaches of the Universe, a time machine that will take you to the far past and the far future, a teacher that knows more than any human being, a friend that will amuse you and console you---and most of all, a gateway, to a better and happier and more useful life."
– Isaac Asimov

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