

**Warren-Newport Public Library District
Board of Trustees
Committee of the Whole Report
Summary and Personnel**

Date, and Location: May 2, 2017, McCullough Board Room

Members Attending: Nancy Sheldon, Tom Colwell, Bob Diehl, George Kotsinis, Sue Niemi, Jo Beckwith, Ryan Livergood

Members Absent: Andrea Farr Capizzi

Also Attending: Bonnie Sutton, Kathleen Kettman, Anne Linsdau Hoepfner, Eddie Kristan, Noreen Reese, Jan Marsh, Doug Wideburg

Overall Summary:

The meeting was called to order at 7:01 p.m. Committee of the Whole included Buildings and Grounds, Finance, Policy, and Personnel topics. Reports of each area follow. Trustee Kotsinis moved and Trustee Sheldon seconded to adjourn the meeting. The motion carried on a voice vote. Committee of the Whole adjourned at 8:21 p.m.

Committee of the Whole – Personnel Topics:

Personnel began at 8:02 p.m.

Personnel Policy 205 Introductory Period was discussed. Consensus was to place this on the consent agenda for approval.

Personnel Policy 208 Employment Applications was discussed. Consensus was to discuss this further at the June CW meeting.

Personnel Policy 209 Performance Evaluation was discussed. Consensus was to place this on the consent agenda for approval.

Recommendation(s) for Board Action

Approval of Personnel Policy 205 Introductory Period (consent agenda)

Approval of Personnel Policy 209 Performance Evaluation (consent agenda)

Agenda item(s) for next Committee of the Whole:

Personnel Policy 208 Employment Applications

Personnel Policy 210 Job Descriptions

Personnel Policy 212 Salary Administration

Personnel Policy 289 Normal Weekly Hours

Jo Beckwith
5/2/2017