

Warren Newport Public Library

Board of Trustees

Regular Meeting

May 15, 2018 7:00 PM

McCullough Room

AGENDA

- I. Call to order, roll call, and determination of quorum { 1 }
- II. Pledge of Allegiance { 1 }
- III. Reading of the Mission Statement { 1 }
- IV. Public Comments, Correspondence, and Communications.
INFORMATION { 20 }
 - a. Public Comments
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
 - b. Written:
 - i. Memoranda from legal counsel, if any.
 - ii. Other.
- V. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION { 2 }
 - a. Secretary's report. Approval of minutes of the Regular Meeting April 17, 2018.
 - b. Monthly financial report for March 2018.
 - c. Approval of payrolls for April 2018.
 - d. Approval of bills payable for May 2018.
 - e. Patron suggestions from April 2018.
 - f. Board Policy for approval: 1045 Minutes and Recordings of Executive Sessions
 - g. Personnel Policies for approval:
 - i. 309 Bereavement Leave
 - ii. 311 Jury Duty
 - iii. 313 Benefits Continuation (COBRA)
 - iv. 314 Educational Assistance

- MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.
- VI. Item(s) removed from consent agenda, if any. ACTION {5}
- VII. President's report. INFORMATION {1}
- VIII. Reports of other trustees. INFORMATION {5}
- IX. Reports of the standing committees. INFORMATION {2}
- a. Committee of the Whole—Meeting of May 1, 2018
- i. General and Personnel
- ii. Finance
- iii. Policy
- X. Executive Director's report for April 2018. INFORMATION {5}
- XI. Unfinished business
- a. Budget FY 18-19 update. INFORMATION{10}
- XII. New business
- a. Policy 4045 Social Media. ACTION {5}
- MOTION: THAT POLICY 4045 SOCIAL MEDIA BE APPROVED AS PRESENTED.
- b. Trustee Vacancy. INFORMATION{20}
- c. Other potentially actionable items: Agenda items June 2018 Regular Meeting. ACTION {5}
- i. Adoption of Working Budget
- ii. Ordinance Regular Meeting Schedule for FY 2018-2019
- iii. Prevailing Wage Ordinance
- iv. Ordinance to transfer to the Special Reserve fund
- v. Update on Strategic Plan 2016-2019
- vi. Semi-annual review of closed session minutes
- vii. Other
- XIII. Public forum {15}
- The Board of Trustees allows up to 15 minutes for Public Forum. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the*

Board record must provide a copy to the Board Secretary prior to speaking.

XIV. Announcements {5}

a. By the chair

i. Communications to the public

ii. Upcoming calendar

1. Matthew Cordell Caldecott Medal Winner Celebration:
Saturday, May 19, 2018, 1:00 p.m.
2. Next Committee of the Whole: Tuesday, June 5, 2018,
7:00 p.m.
3. Next Regular Board Meeting: Tuesday, June 19, 2018,
7:00 p.m.

b. By other trustees or the director

XV. Adjournment. ACTION { <1 }

MOTION: THAT THE MEETING BE ADJOURNED.

{Estimated total duration 104 minutes}