

**Warren-Newport Public Library District
Board of Trustees
Committee of the Whole Report
Summary, Personnel, and General**

Date, and Location: Tuesday, May 1, 2018, McCullough Board Room

Members Attending: Bonnie Sutton, Anne Linsdau, Andrea Farr Capizzi, Jo Beckwith, George Kotsinis (7:04 p.m.), Tom Colwell (7:23 p.m.), Ryan Livergood

Members Absent: Kathleen Kettman

Also Attending: Noreen Reese

Overall Summary:

The meeting was called to order at 7:01 p.m. Committee of the Whole included: Finance, Policy, Personnel, and General topics. Reports of each area follow. Trustee Colwell moved and Trustee Sutton seconded to adjourn the meeting. The motion carried on a voice vote. Committee of the Whole adjourned at 8:25 p.m.

Personnel Topics:

309 Bereavement Leave

311 Jury Duty

313 Benefits Continuation (COBRA)

No significant changes to the above policies. Consensus to approve.

314 Education Assistance: Clarification of reimbursement process. Consensus to approve.

General Topics: What was discussed, reported on, accomplished? Was there consensus on a decision?

Disaster Plan: Trustees reviewed the plan. No suggestions for changes.

Fine Free: Consensus to explore a fine free budget.

Trustee Colwell announced that he is resigning from the Board. He can be flexible on the timeframe to allow the Board to appoint a new trustee.

Recommendation(s) for Board Action (if any), consent agenda or new business?:

Approve 309 Bereavement Leave as presented (consent)

Approve 311 Jury Duty as presented (consent)

Approve 313 Benefits Continuation (COBRA) as presented (consent)

Approve 314 Education Assistance as presented (consent)

Tasks Pending (if any) Who – What – When: Who's doing the task? What is it? What's the deadline?

Ryan: Present 2 budgets to include and eliminate fines (June CW)

Personnel and General Agenda item(s) for next Committee of the Whole:

Kristy Trouy and Diana Vickery – Friends of the Library

Personnel policies TBD

Jo Beckwith, President

5/1/18