

Warren Newport Public Library

Board of Trustees Regular Meeting **June 19, 2018 7:00 PM** **McCullough Room**

AGENDA

- I. Call to order, roll call, and determination of quorum { 1 }
 - II. Pledge of Allegiance { 1 }
 - III. Reading of the Mission Statement { 1 }
 - IV. Public Comments, Correspondence, and Communications. INFORMATION {20}
 - a. Public Comments
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
 - b. Written:
 - i. Memoranda from legal counsel, if any.
 - ii. Other.
 - V. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION { 2 }
 - a. Secretary's report. Approval of minutes of the Regular Meeting May 15, 2018.
 - b. Monthly financial report for April 2018.
 - c. Approval of payrolls for May 2018.
 - d. Approval of bills payable for June 2018.
 - e. Patron suggestions from May 2018.
 - f. Board Policies for approval:
 - i. 2001 Budget and Finance
 - ii. 3015 Materials Selection
- MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.
- VI. Item(s) removed from consent agenda, if any. ACTION { 5 }
 - VII. President's report. INFORMATION { 1 }

- VIII. Reports of other trustees. INFORMATION {5}
- IX. Reports of the standing committees. INFORMATION {2}
- a. Committee of the Whole—Meeting of June 5, 2018
- i. General and Personnel
- ii. Finance
- iii. Policy
- X. Executive Director's report for May 2018 to include strategic plan progress report. INFORMATION {5}
- XI. New business
- a. Eliminating Overdue Fines on Library Materials. POSSIBLE ACTION {20}
- b. Policy 2040 Wage Scale. ACTION {5}
- MOTION: THAT POLICY 2040 WAGE SCALE BE APPROVED AS PRESENTED.
- c. Adopting of working budget for FY 2018-2019. ACTION {10}
- MOTION: THAT THE WORKING BUDGET FOR FY 2018-2019 BE APPROVED AS PRESENTED.
- d. Ordinance 2017/2018-8 Annual Regular Meeting Schedule for FY 2018-2019. ACTION {2}
- MOTION: THAT ORDINANCE 2017/2018-8 ANNUAL REGULAR MEETING SCHEDULE FOR FY 2018-2019 BE APPROVED AS PRESENTED.
- e. Ordinance 2017/2018-9 Prevailing Wage Rate for FY 2018-2019. ACTION {2}
- MOTION: THAT ORDINANCE 2017/2018-9 PREVAILING WAGE RATE FOR FY 2018-2019 BE APPROVED AS PRESENTED.
- f. Ordinance 2017/2018-10 Transfer to the Special Reserve fund. ACTION {2}
- MOTION: THAT ORDINANCE 2017/2018-910 TRANSER TO THE SPECIAL RESERVE FUND BE APPROVED AS PRESENTED.

- g. Other potentially actionable items: Agenda items July 2018 Regular Meeting. ACTION {5}
- i. Tentative Budget and Appropriations Ordinance
 - ii. Building, Sites & Maintenance Ordinance
 - iii. Annual Review of Non-Resident Card Participation
 - iv. Audit of closed minutes
 - v. Begin work on audit
 - vi. IPLAR FY 2017-2018
 - vii. Other
- XII. Enter into Executive Session to consider the selection of a person to fill a public office [5 ILCS 120/2.(c)(3)]. ACTION {20}
- RESOLVED, THAT THE BOARD ENTER INTO EXECUTIVE SESSION, ALONG WITH EXECUTIVE DIRECTOR LIVERGOOD, TO CONSIDER THE SELECTION OF A PERSON TO FILL THE VACANCY IN THE OFFICE OF LIBRARY TRUSTEE.
- XIII. Reconvene Regular Meeting {1}
- XIV. Public forum {15}
- The Board of Trustees allows up to 15 minutes for Public Forum. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.*
- XV. Announcements {5}
- a. By the chair
 - i. Communications to the public
 - ii. Upcoming calendar
 - 1. Next Committee of the Whole: Tuesday, August 7, 2018, 7:00 p.m.
 - 2. Next Regular Board Meeting: Tuesday, July 17, 2018, 7:00 p.m.
 - b. By other trustees or the director
- XVI. Adjournment. ACTION { <1 }
- MOTION: THAT THE MEETING BE ADJOURNED.
{Estimated total duration 131 minutes}