

**Warren-Newport Public Library District
Board of Trustees
Committee of the Whole Report
Summary and General**

Date, and Location: Tuesday, June 5, 2018, McCullough Board Room

Members Attending: George Kotsinis, Andrea Farr Capizzi, Anne Linsdau, Kathleen Kettman, Bonnie Sutton, Tom Colwell, Jo Beckwith, Ryan Livergood

Also Attending: Kristy Trouy, Diana Vickery, Jill Ballock, Noreen Reese, Doug Wideburg

Overall Summary:

The meeting was called to order at 7:00 p.m. Committee of the Whole included: Finance, Policy, and General topics. Reports of each area follow.

Trustee Kotsinis moved that the Board enter into executive session, along with Executive Director Livergood, to consider the selection of a person to fill the vacancy in the office of Library Trustee. Trustee Beckwith seconded. The motion carried on a voice vote. The Board entered into Executive Session at 8:15 p.m. The Board reconvened in open session at 8:28 p.m.

Trustee Sutton moved and Trustee Linsdau seconded to adjourn the meeting. The motion carried on a voice vote. Committee of the Whole adjourned at 8:47 p.m.

General Topics: What was discussed, reported on, accomplished? Was there consensus on a decision?

Kristy Trouy and Diana Vickery gave a presentation on the formation, history, and mission of the Friends of the Library. Trustees expressed their gratitude and appreciation for all that the FOL does for WNPLD.

Eliminating fines was discussed in relation to the fine free budget option that Ryan presented. Consensus was to place the both the fine free budget and the fine free decision on the June regular agenda.

The Board endorsed using Jo's Trustee Vacancy Information and Application documents for Trustee candidates.

The Annual Meeting Schedule for FY 2018-2019 was discussed. Dates were finalized.

George and Jo will work on editing the Trustee Orientation materials. Once the updates are made, Jo will work with staff to get them posted.

Bonnie and Jo will prepare the semi-annual review for the July regular meeting.

Recommendation(s) for Board Action (if any), consent agenda or new business?

Approve the Annual Meeting Schedule for FY 2018-2019

Tasks Pending (if any) Who – What – When: Who's doing the task? What is it? What's the deadline?

Jo: Finalize Trustee Vacancy Info and Application

Ryan and Jo: Contact Trustee Candidates, answer questions, receive applications

Bonnie and Jo: semi-annual review of exec session minutes

Jo Beckwith
6/5/2018