

**Warren-Newport Public Library District  
Board of Trustees  
Committee of the Whole Report**

**Committee Work:** Buildings and Grounds

**Date and Time:** June 4, 2019

**Summary:** What was discussed, reported on, accomplished? Was there consensus on a decision?

Started at 7:34 PM

Landscaping Plan

Permits have been issued for the required underground work for irrigation. Work is expected to begin by the week of 6/17. Plants will be ordered only when the preliminary work is completed.

The Flex

Work is ready to begin but project costs fall just under the Library's competitive bid threshold. The Board considered whether there would be a benefit to consolidating the work under a single contract rather than using a no-bid process for each of the smaller contracts for the individual phases of the project.

The Board determined that, while both approaches were valid, consolidating under a single contract would be preferable and recommended that the project be set out to bid. Ryan will prepare the bid process and update the Board at the July meeting.

Ended at 7:54 PM

**Recommendation(s) for Board Action (if any):**

Move that the Board approve xxx (consent agenda) or (new business)

None.

**Agenda Item(s) for next Committee of the Whole:**

Landscape Update

The Flex Update

Parking Lot Update

**Submitted by/date:**

George Kotsinis / June 4, 2019