

Warren Newport Public Library

Board of Trustees

Regular Meeting

June 15, 2021 7:00 PM

Meeting Room A

AGENDA

- I. Call to order, roll call, and determination of quorum. {<1 }
- II. Pledge of Allegiance {<1 }
- III. Reading of the Mission Statement {<1 }
- IV. Public Comments, Correspondence and Communications.
INFORMATION {20 }
 - a. Public Comments.
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
 - b. Written:
 - i. Memoranda from legal counsel, if any.
 - ii. Other.
- V. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION {2 }
 - a. Secretary's report: Approval of minutes Regular Meeting of May 18, 2021. ACTION {2 }
 - b. Report of Standing Committees. Committee of the Whole Meeting June 1, 2021
 - i. Building and Grounds
 - ii. Policy
 - iii. Summary and General
 - iv. Finance
 - c. Monthly financial report for April, 2021
 - d. Approval of payrolls for May, 2021
 - e. Approval of bills payable for April, 2021
 - f. Approval of Board policies:
 - i. 1061 Harassment, Discrimination and Retaliation

ii. 2040 Wage Scale

MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.

- VI. Item(s) removed from consent agenda, if any. ACTION {5}
- VII. President's report. INFORMATION {1}
- VIII. Reports of other trustees. INFORMATION {5}
- IX. Executive Director's report June 2021. INFORMATION {3}
- X. Old business
 - a. Library operations and mask requirements. INFORMATION {5}
- XI. New business
 - a. Adoption of Working Budget for FY 2021-2022. ACTION {5}
MOTION: THAT THE BOARD APPROVE WORKING BUDGET FOR FY 2021-2022 AS PRESENTED.
 - b. Ordinance 2020/2021-8 Meeting Schedule for FY 2021-2022.
ACTION {2}
MOTION: TO APPROVE ORDINANCE 2020/2021-8 MEETING SCHEDULE FOR FY 2021-2022.
 - c. Ordinance 2020/2021-9 Transfer Money to the Special Reserve Fund.
ACTION {2}
MOTION: TO APPROVE ORDINANCE 2020/2021- 9 TRANSFER MONEY TO THE SPECIAL RESERVE FUND.
 - d. Ordinance 2020-2021-10 Amending the Budget and Appropriation Ordinance for FY 2020-2021. ACTION {5}
MOTION: TO APPROVE ORDINANCE 2020/2021-10 AMENDING THE BUDGET AND APPROPRIATION ORDINANCE FOR FY 2020-2021.
 - e. Resolution 2020-2021-6 to Accept the Resignation of Jennifer Cheng and Declare a Library Trustee Vacancy. ACTION {5}
MOTION: TO APPROVE RESOLUTION 2020/2021-6 TO ACCEPT THE RESIGNATION OF JENNIFER CHENG AND DECLARE A LIBRARY TRUSTEE VACANCY.
 - f. Other potentially actionable items: Agenda items for July 2021 Regular Meeting. ACTION {5}
 - i. Ordinance Building, Sites and Maintenance
 - ii. Ordinance Tentative Budget & Appropriations
 - iii. Ordinance Annual Review of Non-resident

- iv. Audit of Regular Meetings Minutes FY 2020-2021
- v. Quarterly Review: Self-evaluation and Board Goals
- vi. Other

XII. Public forum {15}

The Board of Trustees allows up to 15 minutes for Public Forum. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.

XIII. Announcements {5}

a. By the chair

- i. Communications to the public
- ii. Upcoming calendar:
 - 1. Library Closure for Memorial Day, Monday, July 5, 2021
 - 2. Accepting applications for a vacated seat on the Board, Friday, July 16, 2021
 - 3. Next Regular Board Meeting: Tuesday, July 20, 2021, 7:00 p.m.
 - 4. Next Committee of the Whole Meeting: Tuesday, August 3, 2021, 7:00 p.m.

b. By other trustees or the director

XIV. Adjournment. ACTION {<1}

MOTION: THAT THE MEETING BE ADJOURNED.

{Estimated total duration 93 minutes}