

# Warren Newport Public Library

## Board of Trustees

Regular Meeting

June 16, 2015 7:00 PM

McCullough Room

### AGENDA

- I. Call to order, roll call, and determination of quorum {1}
- II. Pledge of Allegiance {1}
- III. Reading of the Mission Statement {1}
- IV. Safety Instruction {1}
- V. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION {2}
  - a. Secretary's report: Approval of minutes as received or corrected:
    - i. Regular meeting of May 19, 2015.
    - ii. Executive session of May 19, 2015, to be open to the public.
  - b. Monthly financial reports for May 2015.
  - c. Approval of payrolls for May 2015.
  - d. Approval of bills payable for June 2015.
  - e. Patron suggestions from May 2015.
  - f. Policies:
    - i. 1035 Legal Counsel and Professional Consultation
    - ii. 1053 Recording of Board Meetings
    - iii. 1055 Public Participation at Library Board Meetings
    - iv. 3060 Standards of Public Conduct
    - v. 4010 Friends of the Library
    - vi. 4030 FOIA
- RESOLVED, THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.
- VI. Item(s) removed from consent agenda, if any. ACTION {5}
- VII. President's report. INFORMATION {1}
- VIII. Reports of other trustees. INFORMATION {5}

- IX. Correspondence, communications, and public comments.  
INFORMATION {20}
- a. Written:
    - i. Memoranda from legal counsel, if any.
    - ii. Other.
  - b. Public comments  
*Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes per item at the discretion of the President not to exceed a total of twenty minutes.*
- X. Executive Director's report for June 2015 INFORMATION {2}
- XI. Reports of the standing committees INFORMATION {2}
- a. Policy & Bylaws – Meeting of June 8, 2015, 7:00 p.m.
  - b. Building & Grounds – Meeting of June 10, 2015, 7:00 p.m.
  - c. Finance – Meeting of June 10, 2015, 8:00 p.m.
  - d. Personnel – No meeting
  - e. Art Acquisition – Meeting of June 8, 2015, 6:00 p.m.  
CANCELLED.
- XII. Old Business
- a. Appointments to committees. ACTION {2}
  - b. Bank signature cards. INFORMATION {2}
- XIII. New business
- a. Resolution of appreciation to former Executive Director Stephen P. Bero ACTION {4}
  - b. Resolutions in honor of former trustees Laurie Styracula and Steve Weinberg ACTION {8}
  - c. Approval of board roster. (ACTION) {2}  
**RESOLVED, THAT THE BOARD RATIFY THE CURRENT BOARD ROSTER FOR FILING.**
  - d. Ordinance 2014-2015-8 Prevailing Wage Rate for FY 2015-2016 ACTION {2}

- e. Ordinance 2014-2015-9 Transfer to the Special Reserve Fund  
ACTION {2}
  - f. Regular meeting schedule for fiscal year 2015-2016 ready for  
public posting DISCUSSION{2}
  - g. Discussion of potential capital expenditures: addition of exit  
doors and hybrid power stations DISCUSSION AND  
POSSIBLE ACTION {10}
  - h. Adoption of working budget for fiscal year 2015-2016  
ACTION {5}
  - i. Semi-annual review of closed minutes. INFORMATION {1}
  - j. Discussion of Committees: Use of Committees, Committee of  
the Whole and Citizen members of the Committees POSSIBLE  
ACTION {15}
  - k. Review of information in Board Packet: Executive Director's  
Report. INFORMATION AND POSSIBLE ACTION {5}
  - l. Strategic planning process initial overview and timeline  
INFORMATION AND ACTION {10}
  - m. Proposed staff development day: Friday, September 18, 2015  
ACTION {5}
- XIV. Agenda items for July 2015 regular meeting. INFORMATION  
AND POSSIBLE ACTION {5}
- a. Tentative Budget and Appropriations Ordinance
  - b. Building, Sites & Maintenance Ordinance
  - c. Annual review of non-resident card participation
  - d. Audit of closed minutes
  - e. Quarterly update of trustee training & development budget vs.  
actual.
  - f. Discussion of trustee term length.
  - g. Begin work on audit.
  - h. Begin work on IPLAR.
  - i. Begin work on Per Capita Grant.
  - j. Other.
- XV. Public forum {15}

*Visitors who wish to address the Board at this time are asked to introduce themselves. This item on the agenda will take no more than 15 minutes. The President of the Board will divide this 15-minute segment by the number of persons who have requested to speak to the Board to determine the amount of time allotted to each person. The President will then call on those people one at a time to stand and address the Board for no more than the allotted time.*

XVI. Announcements {5}

a. By the chair

i. Communications to the public

ii. Upcoming calendar

1. Next regular board meeting: Tuesday, July 21, 2015, 7:00 p.m.

2. Next committee meetings

a. Finance— Thursday, July 16, 2015, 8:00 p.m.

b. Personnel—N/A

c. Policy— Monday, July 13, 2015, 7:30 p.m.

d. Building and Grounds— Monday, July 13, 2015, 6:30 p.m.

e. Art Acquisitions—Wednesday, June 24, 2015, 6:00 p.m.

3. Other dates

a. ALA Annual Conference. June 25-30, 2015. San Francisco, CA.

b. Intergovernmental Picnic, June 29, 2015, 6 p.m.

b. By other trustees or the director

XVII. Adjournment. ACTION { <1 }

**MOTION: THAT THE MEETING BE ADJOURNED.**

{Estimated total duration 146 minutes}