

# ***Warren-Newport Public Library District*** **Staff Manual**

## **317 Life Insurance**

Effective Date: 07/12/2006

Review/Revision Date: 07/01/2006; 07/17/2018

The Warren-Newport Public Library District provides a basic life insurance plan for eligible employees. Additional supplemental and/or dependent life insurance coverage may also be purchased.

**Deleted:** Life insurance offers you and your family important financial protection.

Accidental Death and Dismemberment (AD&D) insurance provides protection in cases of serious injury or death resulting from an accident. AD&D insurance coverage is provided as part of the basic life insurance plan.

Employees in the following employment classifications are eligible to participate in the life insurance plan:

- Regular full-time employees

Eligible employees may participate in the life insurance plan subject to all terms and conditions of the agreement between the Warren-Newport Public Library District and the insurance carrier.

Details of the basic life insurance plan including benefit amounts are described in the Summary Plan Description provided to eligible employees. Contact the [Human Resources Associate](#) for more information about life insurance benefits.

**Deleted:** Administration Department