

Warren Newport Public Library

Board of Trustees

Regular Meeting

July 16, 2019 7:00 PM

McCullough Board Room

AGENDA

- I. Call to order, roll call, and determination of quorum. {<1}
- II. Pledge of Allegiance. {<1}
- III. Reading of the Mission Statement. {<1}
- IV. Public Comments, Correspondence, and Communications.
INFORMATION {20}
 - a. Public Comments.
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
 - b. Written:
 - i. Memoranda from legal counsel, if any.
 - ii. Other.
- V. Consent agenda. (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION {2}
 - a. Secretary's Report. Approval of Minutes:
 - i. Regular Meeting June 18, 2019
 - ii. Executive Session June 18, 2019, to remain closed to the public.
 - b. Approval of payrolls for June 2019.
 - c. Approval of bills payable for May 2019.
 - d. Patron suggestions from June 2019.

MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED
- VI. Item(s) removed from consent agenda, if any. ACTION {2}
- VII. President's Report. INFORMATION {5}
- VIII. Reports of other Trustees. INFORMATION {5}

- IX. Executive Director's report. INFORMATION {10}
- X. New business.
- a. The Flex Space: Award of contract for renovation. ACTION {5}
 - b. Ordinance 2019/2020-1 Building, Sites and Maintenance Levy 2019-2020. ACTION {5}
MOTION: THAT ORDINANCE 2019/2020-1 BUILDING, SITES AND MAINTENANCE LEVY BE APPROVED AS PRESENTED
 - c. Ordinance 2019/2020-2 Non-Resident Library Card Program. ACTION {2}
MOTION: THAT ORDINANCE 2019/2020-2 NON-RESIDENT LIBRARY CARD PROGRAM BE APPROVED AS PRESENTED
 - d. Ordinance 2019/2020-3 Tentative Budget & Appropriations Ordinance. ACTION {5}
MOTION: THAT ORDINANCE 2019/2020-3 TENTATIVE BUDGET & APPROPRIATIONS BE APPROVED AS PRESENTED
 - e. Setting the public hearing for the annual budget and appropriations. ACTION {5}
MOTION: THAT THE PUBLIC HEARING FOR THE ANNUAL BUDGET AND APPROPRIATIONS BE SET FOR TUESDAY, SEPTEMBER 17, 2019, AT 6:45 P.M. IN THE MCCULLOUGH ROOM
 - f. Policy 307 Sick Leave Benefits. INFORMATION AND ACTION {15}
MOTION: THAT POLICY 307 SICK LEAVE BENEFITS BE APPROVED AS PRESENTED
 - g. Approve of Board Roster as of July 16, 2019. ACTION {2}
 - h. Trustee Office vacancy. INFORMATION {2}
 - i. Audit of Regular minutes FY 2018-2019. INFORMATION AND POSSIBLE ACTION {2}
 - j. Semi Annual Review of Closed minutes. INFORMATION AND POSSIBLE ACTION {2}
 - k. Debt Refinancing. INFORMATION AND POSSIBLE ACTION {10}
 - l. Other potentially actionable items: Agenda items August 2019 Regular Meeting. {5}
 - i. Monthly financial report for June 2019.
 - ii. Appointment of new Trustee.

- iii. Resolution 2019/2020-1 Selection of Library Materials and Use of Library Materials and Facilities.
 - iv. 2019 Illinois Public Library Annual Report FY 18-19.
 - v. Treasurer's Annual Report of all Receipts and Expenditures.
 - vi. Begin work on audit.
 - vii. Other.
- XI. Enter into Executive Session to consider the selection of a person to fill a public office [5 ILCS 120/2.(c)(3)]. ACTION {30}
RESOLVED, THAT THE BOARD ENTER INTO EXECUTIVE SESSION, ALONG WITH EXECUTIVE DIRECTOR LIVERGOOD, TO CONSIDER THE SELECTION OF A PERSON TO FILL THE VACANCY IN THE OFFICE OF LIBRARY TRUSTEE.
- XII. Reconvene Regular Meeting {1}
- XIII. Public forum. {15}
The Board of Trustees allows up to 15 minutes for Public Forum. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
- XIV. Announcements. {5}
- a. By the chair.
 - i. Communications to the public.
 - ii. Upcoming calendar.
 - 1. Next Committee of the Whole Meeting: Tuesday, August 6, 2019.
 - 2. Next Regular Board Meeting: Tuesday, August 20, 2019, 7:00 p.m.
 - 3. Friends of the Library meeting: Thursday, August 22, 1 p.m.
 - 4. Gurnee Days, August 8-11. This year's theme is "*Hooray for Hollywood*".
Honoree Dinner & Ceremony: Thursday, 6 p.m.; WNPL-Popeye and Sailor the Amazing Dog: Saturday, 10 a.m.; Rib Eating Contest: Saturday, 2:30 p.m.; Parade: Sunday, 12 p.m.
 - b. By other trustees or the director.
- XV. Adjournment. ACTION { <1 }
MOTION: THAT THE MEETING BE ADJOURNED.
{Estimated total duration 159 minutes}