

Warren Newport Public Library

Board of Trustees

Regular Meeting
August 15, 2017 7:00 PM
McCullough Room

AGENDA

- I. Call to order, roll call, and determination of quorum {1}
- II. Pledge of Allegiance {1}
- III. Reading of the Mission Statement {1}
- IV. Correspondence, communications, and public comments.
INFORMATION {20}
 - a. Written:
 - i. Memoranda from legal counsel, if any.
 - ii. Other.
 - iii. Public comment.
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
- V. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION {2}
 - a. Approval of payrolls for July 2017.
 - b. Approval of bills payable for August 2017.
 - c. Patron suggestions from July 2017.
 - d. Board Policies for approval:
 - i. 2035 Disposal of Surplus Materials/Personal Property
 - ii. 4001 Community/Interlibrary Cooperation Policy
 - e. Personnel Policies for approval:
 - i. 280 Normal Weekly Hours

MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.
- VI. Item(s) removed from consent agenda, if any. ACTION {5}

- VII. President's report. INFORMATION {1}
- VIII. Reports of other trustees. INFORMATION {5}
- IX. Reports of the standing committees. INFORMATION {2}
 - a. Committee of the Whole—Meeting of August 1, 2017
 - i. General and Personnel
 - ii. Buildings and Grounds
 - iii. Finance
 - iv. Policy
- X. Director's report for July 2017. INFORMATION {5}
- XI. Unfinished business
 - a. Board Knowledge Project {15}
- XII. New business
 - a. Secretary's report: Approval of minutes
 - i. Regular meeting of July 18, 2017. ACTION {2}
 - b. Monthly financial report for June 2017. INFORMATION AND ACTION {15}
 - c. Illinois Public Library Annual Report (IPLAR) INFORMATION AND ACTION {5}

MOTION: THAT THE ILLINOIS PUBLIC LIBRARY
ANNUAL REPORT (IPLAR) FOR FISCAL YEAR ENDED
JUNE 30, 2017, BE ACCEPTED FOR FILING.
 - d. Other potentially actionable items: Agenda items September 2017 Regular Meeting. ACTION {5}
 - i. Budget and Appropriation Ordinance
 - ii. National Friends of the Library Week in October.
 - iii. Other.

XIII. Public forum {15}

The Board of Trustees allows up to 15 minutes for Public Forum. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.

- XIV. Announcements {5}
 - a. By the chair

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Individuals requiring special accommodations as specified by the American with Disabilities Act are requested to notify the Library Director at 847-244-5150 ext.3101 at least 48 hours in advance of this meeting date.

- i. Communications to the public
- ii. Upcoming calendar
 - 1. Next regular board meeting: Tuesday, September 19, 2017, 7:00 p.m.
 - 2. Next Committee of the Whole: Tuesday, September 5, 2017, 7:00 p.m.
 - 3. Bikers for Books: August 27, 10 a.m. to 3 p.m.
 - 4. ILA Annual Conference, Tinley Park Convention Center, Tinley Park, IL, October 10-12, 2017 (Trustee Day is Thursday, October 12, 2017).

b. By other trustees or the director

XV. Adjournment. ACTION { <1 }

MOTION: THAT THE MEETING BE ADJOURNED.

{Estimated total duration 106 minutes}