

**Warren-Newport Public Library District
Board of Trustees
Committee of the Whole Report
Summary, Policy, and General**

Date, and Location: Tuesday, August 6, 2019, McCullough Board Room

Members Attending: Andrea Farr Capizzi, George Kotsinis, Jennifer Cheng, Bonnie Sutton, Anne Linsdau-Hoeppner, Jo Beckwith, Ryan Livergood

Also Attending: Katherine Arnold, Noreen Reese

Overall Summary:

The meeting was called to order at 7:00 p.m. Committee of the Whole included: Finance, Buildings and Grounds, Policy, and General topics. Reports of each area follow. Trustee Linsdau-Hoeppner moved and Trustee Kotsinis seconded to adjourn the meeting. The motion carried on a voice vote. Committee of the Whole adjourned at 9:39 p.m.

Policy Topics: What was discussed, reported on, accomplished? Was there consensus on a decision?

3050 Meeting Rooms: Amended to reflect practices for use with online booking and cancellation of meeting rooms through Communico. Consensus to approve.

General Topics: What was discussed, reported on, accomplished? Was there consensus on a decision?

2019 IPLAR Annual Report: Typos will be corrected. Katherine will be added as the seventh Trustee. Consensus to approve at August Regular Meeting.

Resolution 2019/20-1 Selection of Library Materials and Use of Library Materials and Facilities: A required biennial resolution. Consensus to approve at August Regular Meeting.

WNPL Legacy Society: The Society is established. Letters are being sent to founding and potential members. An event on October 18 will welcome members and showcase The Flex. Trustees encouraged to attend.

Strategic Planning Process: Timeline was discussed. Partnering with other agencies was encouraged. Reaching non-users was a potential goal, but methods for that are not yet clear.

Gurnee Days Events were announced: Hurray for Hollywood is the theme. Library Storytime Friday, August 9 at 10 a.m. Rib-Eating Contest Saturday, August 10 at 2:30 p.m. Parade Sunday, August 11; spot #10. Leave WNPL at 10:15 a.m.

WNPLD is hosting the annual Intergovernmental Picnic on Wednesday, September 25. Trustee attendance encouraged.

Flex opening is October 19.

Recommendation(s) for Board Action (if any), consent agenda or new business?

Approve policy 3050 Meeting Rooms as presented (consent)

Approve 2019 IPLAR Annual Report (new biz)

Approve Resolution 1019/20-1 Selection of Library Materials and Use of Library Materials and Facilities (new biz)

Tasks Pending (if any) Who – What – When: Who's doing the task? What is it? What's the deadline?

Attend Legacy Society event October 18, 2019 (Trustees)

Attend Intergovernmental Picnic September 24, 2019 at 5 p.m. (Trustees)

Continue strat planning process (Ryan)

Jo Beckwith, President
8/6/19