

**Warren-Newport Public Library District
Board of Trustees
Committee of the Whole Report**

Committee Work: Buildings and Grounds

Date and Time: August 4, 2020

Summary: What was discussed, reported on, accomplished? Was there consensus on a decision?

Started at 7:05 PM

Parking Lot Update

Work is mostly complete, but is pending final cleanup work. Ryan will coordinate with the Village to schedule the final clean-up work. The project went well and appears to have be on budget with no surprises encountered during this phase.

Van Update

The van has been delivered and is now at a shop in Wisconsin being customized to the Library's specifications. Planned work includes installation of a cargo lift to simplify loading and unloading of mobile book racks, a bulkead wall separating the cargo area from the cab to protect the driver, and a smooth floor and fabric sidewalls in the cargo area. A vehicle wrap with WNPL graphics identifying the vehicle is being designed in-house and will be installed by a local vendor. All work is expected to be complete by mid-September to early-October. Ryan to provide an update at the next Committee of the Whole meeting.

Ended at 7:11 PM

Recommendation(s) for Board Action (if any):

Move that the Board approve xxx (consent agenda) or (new business)

none

Agenda Item(s) for next Committee of the Whole:

Van Update

Submitted by/date:

George Kotsinis / August 4, 2020